



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
**DELHI SKILL AND ENTREPRENEURSHIP
UNIVERSITY (A State University Established under
Govt. of NCT of Delhi Act 04 of 2020)
Sector 9, Dwarka, New Delhi – 110077**

**RECRUITMENT FOR THE POST OF 'PROJECT LEAD & PROJECT COORDINATOR' –
SWAVALAMBAN SKILL TO ENTERPRISE MODEL (A DSEU - SIDBI INITIATIVE)**

General Instructions

1. Please go through the Eligibility Criteria specifically mentioned in the information for the post you are applying for, before filling the online application form.
2. The University reserves the right to fill or not to fill any or all the posts advertised.
3. Late applications will not be entertained under any circumstances.
4. Meeting the eligibility criterion is not sufficient to be called for an interview. DSEU reserves the right to call a selected pool from the eligible applicants for further selection.
6. The number of posts advertised is provisional and can vary as per the requirement of the University.
7. Incomplete applications and those received after the closing date or without relevant documents shall be rejected.
8. The Selection Committee reserves the right for relaxation in eligibility criteria for exceptionally brilliant candidates.
9. The Candidate will be required to furnish original documents for verification as and when asked by the University.
10. The last date for applying is **23rd April 2023, 23:59 hrs.**
11. Online application form is available on DSEU website (www.dseu.ac.in), under the Work with Us section (<https://dseu.ac.in/work-with-us/>)
12. Queries pertaining to the positions may be mailed to **skilltobusiness@dseu.ac.in**
13. Candidates are advised to bring their own laptop to work.
14. Candidates would be required to work on weekends.

RECRUITMENT FOR THE POST OF 'PROJECT LEAD' – SWAVALAMBAN SKILL TO ENTERPRISE MODEL (A DSEU - SIDBI INITIATIVE)

About DSEU

The Delhi Skill and Entrepreneurship University (DSEU) was established in August 2020 by the Government of NCT of Delhi (GNCTD) to equip students with world-class skill education to enable access to aspirational jobs and inculcate an entrepreneurial mind-set. DSEU aims to create a win-win for the youth and the industry by addressing the existing gaps in skill training. The University wishes to change the existing paradigm of skilling, transforming it in a way that makes skill acquisition aspirational. It aims to provide opportunities to everyone interested in up-skilling, and re-skilling.

About the Project- Swavalamban Skill to Enterprise Model

Many skilled workers fail to render their services to customers or set up their business ventures. It is in this context that SIDBI has partnered with DSEU to set up a program that has enduring benefits. The focus of the program would be to enable the students to be venture ready and credit ready. This means that they can, if required, look for funds from various schemes of the government, MFIs and small finance banks etc.

The broad objectives of the projects are :-

- Identifying students with the right entrepreneurial acumen for rising up to solve societal challenges.
- Building capabilities and developing mindsets and skills amongst students so that they are well equipped to set up enterprises
- Challenging students to work on building solutions for real world / current market problem

The Project intends to hire for the following positions:

1.	Name of Position	Project Lead - Swavalamban Skill to Enterprise Model
2.	Number of Positions	1 (one)
3.	Method or Recruitment	Contract based through open market

4.	Period of contract	6 Months
5.	Remuneration (per month)	Rs. 80,000/- to 1,00,000 /- based on qualification and experience
6.	Education qualification	<u>Essential:</u> Post Graduate from a reputed institution (Preferably MBA/MSW). Proficiency in MS Office tools.
7.	Experience	<u>Essential:</u> 5-8 years of project management experience.

		<p>Preference will be given to candidates with experience of:</p> <ul style="list-style-type: none"> ● Working in an incubator or working in/co-founding a start-up ● Building/having a network in the entrepreneurship ecosystem <p>Note: Candidates should be willing to travel for field visits.</p> <p>Desirable: Retired professionals from industry/ academia/ armed forces with extensive experience in start-up and incubation domain.</p>
8.	Key Roles & Responsibilities	<p>The individual shall be responsible for:</p> <ul style="list-style-type: none"> ● Overall coordination and implementation of the program. ● Mobilisation and retention of candidates ● Engagement of resource persons ● Logistics and operations management for the delivery of the program ● Course schedule monitoring ● Building & managing the network of mentors available to the incubatees ● Building connects with university professors, angel investors and start-up founders ● Any other duties & responsibilities assigned by the competent authority

RECRUITMENT FOR THE POST OF 'PROJECT COORDINATOR' – SWAVALAMBAN SKILL TO ENTERPRISE MODEL (A DSEU - SIDBI INITIATIVE)

1.	Name of Position	Project Coordinator - Swavalamban Skill to Enterprise Model
2.	Number of Positions	1 (one)
3.	Method or Recruitment	Contract based through open market
4.	Period of contract	6 Months (6 month extension contingent on need and performance)
5.	Remuneration (per month)	Rs. 45,000/- to 60,000 /- based on qualification and experience
6.	Education qualification	<u>Essential:</u> Graduate from a reputed university or institution Proficiency in MS Office tools.
7.	Probation	2 Months
8.	Experience	<u>Essential:</u> 3-5 years of experience in Project Management/Consulting/Startup/Social Entrepreneurship.
		<p>Preference will be given to candidates with experience of:</p> <ul style="list-style-type: none"> ● Working and managing students. ● Building/having a network in the entrepreneurship ecosystem ● Built a start-up from scratch ● Worked and managed a govt project <p>Note: Candidates should be willing to travel for field visits. Desirable: Retired professionals from industry/ academia/ armed forces with extensive experience in start-up and incubation domain.</p>
9.	Key Roles & Responsibilities	<p>The individual shall be responsible for:</p> <ul style="list-style-type: none"> ● Support day to day activities and delivery of the program ● Ensuring timely sessions are delivered. ● Student grievance redressal ● Coordination with university professors, angel investors and start-up founders ● Any other duties & responsibilities assigned by the competent authority