



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
Integrated Institute of Technology Complex
Sector 9, Dwarka, New Delhi – 110077

F. No. 10(34)/DSEU/Acad/2022/

Date: 26-11-2022

**Notice Regarding Internal Upgradation Round for
Full Time Diploma and Part Time Diploma Candidates**

The University has decided to run another round of Spot Round admissions. However, to give a fair chance to the admitted students, before floating the vacant seats to the external candidates an Internal Upgradation of the already admitted candidates will be done. To participate in the Internal Upgradation admitted students must do the following:

1. Unfreeze the allotted seat by filling this form
2. Update their choices on the admission portal

Below timelines will be followed for Internal Upgradation:

Activity	Timeline
Form filling for Unfreezing (only for admitted candidates and candidates who have frozen their seats) - Can be done through the google form shared through EMail	27 th November 2022 to 28 th November 2022 (till 5 pm)
Program-Campus Choice Submission/ Freezing of seat - Can be done through the admission portal	27 th November 2022 to 28 th November 2022 (till 5 pm)
Allotment of Internal Upgradation	29 th November 2022
Online Document Verification	30 th November 2022 to 01 st December 2022 (till 5 pm)

Notes:

1. The candidates who left their seats unfrozen need not fill the form for unfreezing, they will be automatically considered for internal upgradation.
2. For the candidates admitted in the previous spot round their seats have been automatically frozen on the portal. Such candidates can also unfreeze their seat by filling the google form sent on their email and can fill their choices through the admission portal.
3. The candidates who don't want to participate in the Internal Upgradation round and want to continue with their current seat, must freeze their seat through the admission portal as per the above schedule.

4. The allotted seats in the internal upgradation round will be automatically freezed and will be considered final.

Note:

What does unfreezing means: Unfreezing the allotted seat (if already frozen) means that the candidate will get a chance to get upgraded to another program that is on higher preference among the choices filled by the candidate. It doesn't mean that the candidate will lose the seat already allotted to him/her. In case, as per the merit a candidate doesn't get a program of higher preference the current seat will remain with the candidate.

**Sd/-
Registrar**