



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय

DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY

(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

Head Office: DSEU Dwarka Campus (formerly known as Integrated Institute of Technology)
Sector 9, Dwarka, New Delhi – 110077

Date: 27.06.2022

Advertisement for Position of Research Associate - Entrepreneurship

The Delhi Skill and Entrepreneurship University (DSEU) has been established through an act of the Legislative Assembly of the National Capital Territory of Delhi, namely the “Delhi Skill and Entrepreneurship University Act, 2019” (Delhi Act 04 of 2020) to provide quality education in applied sciences and skill education.

The Delhi Skill and Entrepreneurship University (DSEU) is looking for short-term appointments of Research Associates to support DSEU in developing a framework and to implement entrepreneurship projects in Delhi

1.	Name of Position	Research Associate - Entrepreneurship
2.	Number of Positions	01 (One)
3.	Place of Posting	DSEU Dwarka Campus
4.	Recruitment Type	Contractual
5.	Age limit	Candidate should be below 30 years of age as on the date of advertisement
6.	Period of contract	01 Year
7.	Probation Period	03 Months
8.	Remuneration (per month)	Rs. 35,000/-
9.	Education qualification and Skills	Essential Bachelor's Degree or Equivalent in the relevant field Or MBA or any other Master's degree from a reputed institution Skills Good digital and research skills Strong excel, data analysis and presentation skills Excellent verbal, written and communication skills Secondary research and report writing skills Good organizational and multitasking abilities Strong stakeholder management skills Updated knowledge on Entrepreneurial Ecosystem
10.	Experience	Bachelor's Degree with 2 years of work experience in relevant field Or MBA/ Masters degree from a reputed institution with 1 year of relevant experience in entrepreneurial space/ with startups/ incubation/ accelerators
11.	Job Purpose	Entrepreneurship, Skill Development, and Industry connect & integration are critical components of DSEU. For institutionalizing various processes envisaged by the DSEU & its partners; effective and smooth coordination with all relevant stakeholders is an essential requirement. The Job of the Research Associate - Entrepreneurship is to undertake, manage and drive DSEU's Entrepreneurship Initiatives, building effective relationships with the different stakeholders and partners involved in the projects. He/she will be

		responsible for ensuring smooth implementation of the various interventions and work in consonance with the policies established by DSEU.
12.	Key Roles & Responsibilities	<ul style="list-style-type: none"> ● The Research Associate will be responsible for conducting primary and secondary research work related to the projects undertaken, demand and supply mapping, market trends, job roles with regards to different courses and for the successful implementation of programs undertaken at the DSEU vertical. ● The Research Associate will be responsible for tracking the progress of curriculum related coordination and assessments, and reporting to the office in a timely manner. ● The Research Associate will be responsible for conducting surveys to gauge student aspirations for programs in the coming year. ● The Research Associate will analyze and interpret data through statistical tools and creating visualization and graphics, collating raw content in presentable reports and presentations, preparing student academic reports and records. ● The Research Associate will assist other departments in organising practical's, guest lectures, industry visits in the specific courses being offered at DSEU as and when required. ● The Research Associate is expected to manage and liaise with stakeholders and Industrial Partners, and maintain prospective partnerships. ● The Research Associate has to effectively prioritizing workload on short deadlines, and take initiative where appropriate to provide a professional and responsive support to the team. ● The Research Associate should have update computer skills, and proven exceptional organisational skills, project cycle management skills. ● The Research Associate will be managing other administrative tasks such as document creation, file management and other tasks as assigned. ● The Research Associate is expected to have the ability to act with discretion and to maintain confidentiality and Adherence to rules and regulations of DSEU and as mentioned in the mandate ● The detailed duties may vary from time to time without changing the general character or level of responsibility entailed ● This role will require occasional travel within the city and to other DSEU Campuses. ● Some flexibility in working hours may be required from time to time in order to meet external deadlines.

General Instructions:

1. All eligible Nationals of India are encouraged to apply.
2. Before applying, candidates should ensure that they fulfill all the eligibility criteria.
3. No correspondence whatsoever will be entertained from applicants regarding any delays, conduct, and the result of the selection process.
4. The decision of DSEU in all matters relating to eligibility, acceptance, or rejection of the application, the penalty for false information, mode of selection will be final and binding on the candidates and no inquiry or correspondence will be entertained by DSEU in this connection.
5. DSEU reserves the right to cancel the candidature of the candidate at any stage of the recruitment process and even after the selection/appointment of the candidate if he/ she does not fulfill the conditions specified in the notification.
6. Incomplete applications and those received after the closing date or without relevant documents shall be rejected.
7. Original documents will be required to be presented for verification as and when asked by the University.
8. The last date for applying is the **18th of July, 2022**.
9. Please fill in the form for your application on <https://forms.gle/iQFsPtU9Z9RpXqVy7>
10. Queries pertaining to the positions may also be mailed to recruitment@dseu.ac.in