



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

Date: 24.12.2021

**SPECIAL SPOT ROUND ADMISSION PROCESS AND SCHEDULE
FOR ADMISSION TO UNDERGRADUATE PROGRAMS
(OTHER THAN B.TECH. PROGRAMS)**

(Candidates are advised to read the document carefully before applying for the special spot round)

The special spot round of admissions will be in **OFFLINE MODE** on **28.12.2021, Tuesday** (Venue will be announced separately in due course).

Candidates ARE REQUIRED to report physically to the special spot round venue. In the special spot round, seats will be allotted to participating candidates on the basis of combined rank allotted by DSEU against the vacant seats. Candidates have to report to the special spot round venue with a Demand Draft of Rs.10,000 (Ten Thousand Rupee Only) drawn in favour of Delhi Skill and Entrepreneurship University. ONLY THOSE CANDIDATES WILL BE ALLOWED ENTRY TO THE VENUE WHO WILL CARRY A DEMAND DRAFT OF THE AMOUNT MENTIONED ABOVE.

In case the candidate gets the seat, he/she can accept the allotted seat by getting his documents verified and submitting the Demand Draft on the spot round venue. Those who do not accept the offered seat by submitting the Demand Draft, will not be considered for a seat.

1. Special spot round admissions

Vacant seats created after internal upgradation as mentioned at **Annexure 1** will be made available to the candidates for special spot round of admission

1.1 Participating candidates for spot round

The following candidates are eligible for Special SPOT Round:

Fresh candidates who have not registered yet. Such candidates who want to apply for Undergraduate Degree Program will have to pay a one time non refundable registration fee of Rs 500/- and fill the registration form available on <https://dseu.ucanapply.com/> .

- a) The registered candidates for Undergraduate Degree Programs who have not been offered any seat till the Spot Round.
- b) The registered candidates for Undergraduate Degree Programs who took admission but withdrew his/her admission later.
- c) **Fresh registration of Undergraduate Degree Program candidates who have not**

applied for admissions yet by paying a one time non refundable registration fees of Rs. 500/-.

d) The registered candidates for Undergraduate Degree Programs who were allotted seats in any of the online counselling rounds but did not accept the seat by paying the requisite fee.

e) The registered candidates for Undergraduate Degree Programs who have not filled any choice during the online registration process.

f) The registered candidates for Undergraduate Degree Programs who were allotted seats in some round of counselling, paid the seat acceptance fee, but the seat was cancelled due to some deficiency (or any other legitimate reason).

All such candidates who are willing to participate in the special spot round need to submit their willingness on the <https://dseu.ucanapply.com/> . New candidates who have not registered yet need to first register by paying Rs 500/- and then submit their willingness for participation in the special spot round on the <https://dseu.ucanapply.com/> .

1.2 Spot round registration and admission process

- A. After the registration candidate needs to report (and mark their attendance) to the spot round venue on 28th December 2021, latest by 10 AM (Venue will be informed separately to the registered students). At the venue, the registered candidates will be called in the order of merit to accept one of the available seats.
- B. Based on the eligibility criteria for the chosen program the documents (as per the list available at **Annexure II**) will be verified and the fee of **Rs.10,000 (Ten Thousand Rupee Only) will be collected through Demand Draft**. No change in the allotted seat once accepted by the candidate will be allowed, hence candidates should accept the seat carefully.
- C. Candidates may note that once a candidate accepts the seat by paying the seat acceptance fee of **Rs.10,000 (Ten Thousand Rupee Only) through Demand Draft**, he/she will not be eligible for any refund of the amount paid, if he withdraws the seat at a later date.
- D. In case, the seat is cancelled by DSEU due to deficiency/deficiencies in documents, the Demand Draft will not be collected.

1.4 Spot Round Counselling Schedule

SPECIAL SPOT ROUND	
Display of tentative vacancies (Available at Annexure I)	23rd December 2021
<p>Internal upgradation of admitted candidates against vacant seats.</p> <p>NOTE: Before displaying the vacant seats for spot round, there will be an upgradation of all admitted candidates against vacant seats. This will be treated as Round 7.</p> <p>No fresh allotments will be done during this upgrade.</p>	
Display of available vacancies for SPOT Round	25th December 2021 (5:00 PM)
<ol style="list-style-type: none"> 1. Fresh registration of Undergraduate Degree Program candidates who have not applied for admissions yet by paying Rs 500/- 2. All interested candidates (Undergraduate Degree Programs) who were not allotted a seat in previous rounds of counselling MUST submit their willingness on the website https://dseu.ucanapply.com/ 3. Submission of willingness for special spot round by all the candidates who have done fresh registration or those who registered earlier but have not got any seat yet and want to participate in special spot round MUST submit their willingness on the website https://dseu.ucanapply.com/ 	23rd December 2021
Last date to register for Special SPOT Round	26th December 2021 (5 PM)
ECA verification for candidates who did fresh registrations (at Dwarka Campus). Fresh candidates applying for admissions, MUST FILL their form at the earliest and report for ECA verification (if eligible) at 2:00 PM on 27th December 2021. For details about what is covered under ECA, please refer to Section 11.6 of the Information Brochure available on DSEU website .	27th December 2021 (2:00 PM)
Reporting for physical spot round, document verification and submission of fee through Demand Draft.	28th December 2021, 10:00 AM

Annexure I

Tentative vacancies as on 23 December 2021

Final vacancies will be posted on DSEU website on 26 December 2021 after internal upgradation for of already admitted candidates

REGION	COURSE	CAMPUS	Vacant Seats
DELHI	UG - B.A. (Aesthetics and Beauty Therapy)	DSEU Campus Siri Fort	15
DELHI	UG - B.A. (Digital Media & Design)	DSEU Campus Siri Fort	7
DELHI	UG - B.A. (Spanish)	DSEU Campus Dwarka	1
DELHI	UG - BBA (Banking, Financial Services and Insurance)	DSEU Campus Dwarka	2
DELHI	UG - BBA (Banking, Financial Services and Insurance)	DSEU Campus Shakarpur	30
DELHI	UG - BBA (Facilities and Hygiene Management)	DSEU Campus Dwarka	4
DELHI	UG - BBA (Retail Management)	DSEU Campus Vivek Vihar	2
DELHI	UG - B.Com. (Business Process Management)	DSEU Campus Pusa	17
DELHI	UG - B.Com. (Business Process Management)	DSEU Campus Vivek Vihar	43
DELHI	UG - B.Sc. (Data Analytics)	DSEU Campus Shakarpur	4
DELHI	UG - B.Sc. (Medical Laboratory Technology)	DSEU Campus Dwarka	2
DELHI	UG - B.Sc. (Medical Laboratory Technology)	DSEU Campus Maharani Bagh	2
DELHI	UG - BMS (E-commerce)	DSEU Campus Rajokri	9
DELHI	UG - BMS (Land Transportation)	DSEU Campus Rajokri	20
DELHI	UG - BCA	DSEU Campus Dwarka	1
OUTSIDE	UG - B.A. (Aesthetics and Beauty Therapy)	DSEU Campus Siri Fort	5
OUTSIDE	UG - BBA (Banking, Financial Services and Insurance)	DSEU Campus Shakarpur	8
OUTSIDE	UG - BBA (Facilities and Hygiene Management)	DSEU Campus Dwarka	4
OUTSIDE	UG - B.Com. (Business Process Management)	DSEU Campus Pusa	6
OUTSIDE	UG - B.Com. (Business Process Management)	DSEU Campus Vivek Vihar	7
OUTSIDE	UG - BMS (E-commerce)	DSEU Campus Rajokri	3
OUTSIDE	UG - BMS (Land Transportation)	DSEU Campus Rajokri	1

Please Note: The number of available seats are subject to change after the internal upgradation round.

Annexure II

Documents required for Admission Process - Spot Counselling

Following documents are required on the day of spot reporting on 28th December 2021. Candidates are required to bring the originals and one self attested photocopy.

- Class X marksheet
- Class XII marksheet
- In case of NIOS, the mark sheet must be accompanied with the Centre ID Card.

Note:

Delhi Region Candidates (85% of seats) A candidate passing the qualifying examination from a recognized School / College / Institute located within the National Capital Territory (NCT) of Delhi will be considered for Delhi Region only.

Outside Delhi Region Candidates (15% of seats) A candidate passing the qualifying examination from a recognized School / College / Institute located outside the National Capital Territory of Delhi will be considered for Outside Delhi Region only.

For a candidate, who has passed the qualifying examination through Patrachar Vidyalaya, Delhi / National Institute of Open School, Delhi (NIOS), the criterion for deciding the region shall be the location of his/her centre of examination. In other words, if the centre of examination is located in the NCT of Delhi, the candidate shall be considered under the Delhi Region and if the centre of examination is located outside the NCT of Delhi, he/she shall be considered under the Outside Delhi Region.