

Govt of NCT of Delhi
Delhi Skill and Entrepreneurship University

INFORMATION BULLETIN 2024

For Admission in Various Diploma Programs



DSEU

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www.dseu.ac.in

Govt of NCT of Delhi

Delhi Skill and Entrepreneurship University

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DSEU reserves the right to modify its admission policies and procedures at any time without prior notification. The most recent and updated information will be accessible on the website.

REGISTRATION & COUNSELING FEE (Non-Refundable)

₹1000/-

Counselling Schedule- DSEU DIPLOMA ADMISIONS -2024

Important dates for Online Registration

1.	Commencement of Online Registration and Choice Filling. (Along with Application Fee Payment)	May 24, 2024 (Friday) from 04:00 P.M.
2.	Last Date and Time for Online Registration	June 15, 2024 (Saturday) till 05:30 P.M.

Preference locking option window opening	June 18, 2024 (Tuesday) (After 12:00 P.M.)
Declaration of Seat Allotment Result (first cutoff)	June 21, 2024 (Friday) (After 12:00 P.M.)
Physical Reporting after Payment of Seat Fee and reporting at respective Campuses* for Document Verification (Time: 10:00 A.M. to 03:00 P.M.)	
Round 1 (Physical reporting)	June 24 and 25, 2024 (Monday and Tuesday)
Declaration of Seat Allotment Result (second cut off)	June 26, 2024 (Wednesday) (After 12:00 P.M.)
Round 2 (Physical reporting)	June 27 and 28, 2024 (Thursday and Friday)
Declaration of Seat Allotment Result (Third cut off)	June 29, 2024 (Saturday) (After 12:00 P.M.)
Round 3 (Physical reporting)	July 1 and 2, 2024 (Monday and Tuesday)
Spot Round 1 (if seats will be available) + Defense students Counseling-I	July 5-6, 2024 (Friday and Saturday)
Spot Round 2 (if seats will be available) + Defense students counseling-II	July 8 and 9, 2024 (Monday and Tuesday)

Please note: Non-reporting at respective campuses at specified date will lead to seat cancellation and defence seats allocation/ documents verification will be done on the spot rounds dates as given above.

Message from the Vice-Chancellor

Welcome to the Delhi Skill and Entrepreneurship University

Congratulations and a warm, enthusiastic welcome to the dynamic community of Delhi Skill and Entrepreneurship University (DSEU)!

It is with immense pleasure that I extend my heartfelt greetings to both our new and returning students. As the gates of DSEU swing open to usher you into our halls of knowledge, innovation, and growth, I am filled with excitement for the journey that lies ahead.

Here at DSEU, our unwavering commitment is to provide an exceptional, learner-centric skill education that aligns seamlessly with the demands of our rapidly evolving world. Our foremost aim is to equip each and every student with not only the tools, knowledge, and skills necessary for personal and professional advancement but also the confidence to take on the challenges of the modern era.

The meticulously designed curriculum across various academic programs at DSEU is strategically crafted to ignite your potential, transforming you into catalysts for economic and social change. We pride ourselves on fostering an environment where creativity, innovation, and entrepreneurship flourish, enabling you to embark on a journey of self-discovery and transformation.

Our esteemed faculty, dedicated staff, invaluable partners, and collaborative allies are constantly pioneering ground breaking initiatives that redefine what's possible. As you immerse yourself in the vibrant campus life at DSEU, you'll find a plethora of avenues to showcase your unique talents, refine your abilities, form meaningful connections, and collaborate closely within small, tightly-knit teams. These interactions will not only facilitate your personal growth but also nurture enduring relationships with our distinguished faculty and staff, setting you on a trajectory of lifelong learning.

DSEU presents you with an array of opportunities and benefits that are tailored to support your aspirations, both within and beyond the academic realm. I am confident that your journey with us will be richly rewarding, filled with moments of deep engagement and personal growth. I encourage you to explore every corner of our campuses, extract every ounce of knowledge, and embrace the full spectrum of experiences that DSEU has to offer.

With great anticipation, I look forward to witnessing your journey unfold, and I hope that you share my enthusiasm for an academic year brimming with novel experiences, endless possibilities, and remarkable growth.

As we forge ahead, aiming to conquer the challenges and seize the opportunities that the landscape of skill education presents, our commitment to fostering a resilient community and empowering our students and faculty remains unswerving. We are steadfast in our pursuit of investments that nurture passion, drive innovation, and solidify our University's standing as a beacon of excellence.

Vice-Chancellor

About Delhi Skill and Entrepreneurship University

University profile:

The Delhi Skill and Entrepreneurship University Act, 2019, was passed by the Legislative Assembly of the National Capital Territory of Delhi on December 3, 2019. It received the assent of the Lt. Governor of Delhi on February 26, 2020, and was subsequently notified in the Delhi Gazette on May 26, 2020. DSEU presently operates academic programs at 23 campuses, spread across eight different administrative districts of NCT of Delhi. These campuses were made available by the GNCTD with the right to use, and they include former Polytechnics, Degree Engineering colleges, Delhi Institute of Tool Engineering, and World Class Skill Centres. Currently, DSEU offers 53 regular programs and 4 part-time programs across 23 widely dispersed

campuses. The current student enrolment at the university stands at 18,529. However, we aim to increase enrolment to 40,000 within the next 10 years.

The University aims to offer a range of programs, including regular academic programs, innovative programs under the Micro Master program, Short Term Skill Credit Certificate Programs, Recognition of Prior Learning-based programs, upskilling programs, and programs catering to senior citizens.

professionals who can drive innovation, solve complex challenges, and contribute effectively to the growth and development of the nation.

Academic Pursuit of Delhi Skill and Entrepreneurship University (DSEU)

The Delhi Skill and Entrepreneurship University (DSEU) has broadened its academic offerings by establishing around 100 departments across 15 faculties. These programs are carefully designed to cater to the evolving needs of industries and to equip students with the skills and knowledge required to excel in their chosen fields. These programs will be offered across our campuses, where teaching will be imparted by the experienced faculty members who are experts in their respective fields.

Vision, Mission and Key Principles

Vision

- To set the standards for skilling and entrepreneurship education
- To lead the students at DSEU to experience personal transformation, who in turn become agents of bringing changes in the community
- To become a leading partner in the sustainable growth of the industry and the country

Mission

- To accord dignity to all skills by emphasizing its teaching and learning
- To inculcate an entrepreneurial mindset for sustainable growth of the planet, the country, the society, the industry and the individual
- To work in partnership with the industry to nurture talent which is honed to be ready-to-work on the day of graduation

Key Principles

Delhi Skill and Entrepreneurship University has defined some key principles which are embedded in all its programs to help in the holistic development of all students:

- Develop market-linked programs by customizing them to specific job roles.
- Multiple entry/exit options and offer integrated career pathways.
- Design inclusive programs.
- Ensure holistic development by deeply integrating employability/life skills in the curriculum.
- Leverage technology.
- Equip students with an entrepreneurial mindset.

Board of Management

S. No.	MEMBERS	
1.	Prof. J.P. Saini	Vice Chancellor, Gorakhpur University
2.	Prof. S. G. Deshmukh	Department of Mechanical Engineering Indian Institute of Technology Delhi
3.	Prof. (Dr.) Gagan Dhawan	Registrar Dean - Allied Medical Sciences Dean - International Affairs
4.	Prof. Girish Kumar Sharma	Dean (Research)
	EX-OFFICIO MEMBERS	
1.	Principal Secretary	Dept. of Higher Education, GNCT Delhi
2.	Principal Secretary	Dept. of Finance, GNCT Delhi
3.	Principal Secretary	Dept. of Training and Technical Education, GNCT Delhi

Advisory Body

S. No.	MEMBERS	
1.	Prof. (Dr.) Ashok Kumar Nagawat	Vice Chancellor
2.	Prof. (Dr.) Gagan Dhawan	Registrar Dean - Allied Medical Sciences Dean - International Affairs
3.	Ms. Preeti Reddy	Chairwoman South Asia, Insights Division, KANTAR
4.	Prof. Rajeev Sharma	Associate Professor (retd.), Ravi J. Matthai Centre for Educational Innovations, Indian Institute of Management, Ahmedabad
5.	Mr. Neeraj Gulati	

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1. DSEU Campuses offering Full Time Technical Diploma Programs

S. No.	Campus	Director / Campus In charge
1.	<p>DSEU Pusa – I Campus Formerly known as Pusa Institute of Technology Pusa, New Delhi - 110012 Email ID: director-PIT@dseu.ac.in https://dseu.ac.in/pusa/index.html</p>	Dr. Om Prakash Singh
2.	<p>DSEU Rajokri Campus Formerly known as Rajokri Institute of Technology Golden Gate, Rajokri, New Delhi - 110038 Email ID: director-RIT@dseu.ac.in https://dseu.ac.in/rajokri/index.html</p>	Mr. Virender Dagar
3.	<p>Ambedkar DSEU Shakarpur Campus- I Formerly known as Ambedkar Institute of Technology Shakarpur (Opp. Madhuban), Delhi - 110092 Email ID: director-AIT@dseu.ac.in https://dseu.ac.in/shakarpur-i/index.html</p>	Dr. Ghanshyam
4.	<p>Aryabhata DSEU Ashok Vihar Campus Formerly known as Aryabhata Institute of Technology Telephone Exchange, G.T. Karnal Road, Near Shakti Nagar, Ashok Vihar, Delhi - 110033 Email ID: director-ABIT@dseu.ac.in https://dseu.ac.in/ashok-vihar/index.html</p>	Dr. R.S. Sharma
5.	<p>Guru Nanak Dev DSEU Rohini Campus Formerly known as Guru Nanak Dev Institute of Technology Sector – 15, Rohini, Delhi - 110089 Email ID: director-GNDIT@dseu.ac.in https://dseu.ac.in/rohini/index.html</p>	Mr. Ravinder Singh
6.	<p>Kasturba DSEU Pitampura Campus** (for Girls only) Formerly known as Kasturba Institute of Technology Muni Maya Ram Marg, Pitampura. Delhi - 110088 Email ID: director-KIT@dseu.ac.in</p>	Prof. (Dr.) Shruti Tripathi

	https://dseu.ac.in/pitampura/index.html	
7.	<p>DSEU Wazirpur Campus Formerly known as Delhi Institute of Tool Engineering Wazirpur Industrial Area, Delhi - 110052 Email ID: director-DITE@dseu.ac.in</p> <p>https://dseu.ac.in/wazirpur/index.html</p>	Dr. Pankaj Kumar Singh
8.	<p>G. B. Pant DSEU Okhla-I Campus Formerly known as GB Pant Engineering College and GB Pant Institute of Technology Okhla Phase III, Okhla Industrial Area, Delhi - 110020 Email ID: director-GBPEC@dseu.ac.in/</p> <p>https://dseu.ac.in/okhla-i/index.html</p>	Prof. Vibhakar Shrimali
9.	<p>Meerabai DSEU Maharani Bagh Campus** (for Girls only) Formerly known as Meerabai Institute of Technology Eastern Avenue Road, Maharani Bagh, New Delhi 110065 Email ID: director-mbit@dseu.ac.in</p> <p>https://dseu.ac.in/maharani-bagh/index.html</p>	Smt. Shubha G.V
10.	<p>DSEU Jaffarpur Campus Back to RTRM Hospital, (Within ITI Jaffarpur Premises), Near Rawta Mod (Nazafgarh Dhansa Road), Jaffarpur Kalan</p> <p>Email ID: director-jaffarpur@dseu.ac.in</p> <p>https://dseu.ac.in/jaffarpur/index.html</p>	Sh. P. Ramanaiah

**Note:

DSEU Maharani Bagh Campus and Kasturba DSEU Pitampura Campus offer programs to only women. They are women-only campuses.

2. Programs Offered

S. No.	Full-time Diploma Programs
1.	Diploma in Architecture
2.	Diploma in Automobile Engineering
3.	Diploma in Chemical Engineering
4.	Diploma in Civil Engineering
5.	Diploma in Computer Engineering
6.	Diploma in Electrical Engineering
7.	Diploma in Electronics Engineering
8.	Diploma in Mechanical Engineering
9.	Diploma in Petrochemicals
10.	Diploma in Polymer Technology
11.	Diploma in Precision Engineering
12.	Diploma in Printing Technology
13.	Diploma in Robotic and Process Automation
14.	Four Year UG Diploma in Tool and Die Making

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3. Eligibility Criteria for Admission to Diploma Programmes 2024-25

S. No.	Program	Minimum Eligibility
1.	Diploma in Automobile Engineering	<p>No student shall be eligible for enrolment in the Diploma technical (TDT) for the first Semester of study unless they have either (i) passed the Secondary School Examination (Class X) of the Central Board of Secondary Education or its equivalent examination conducted by Boards in India or abroad recognized by the Council of Boards of School Education (COBSE), with the requisite subject/discipline if so specified in the curriculum of the TDT program, and with an aggregate percentage of more than or equal to 40%, or an equivalent Grade Point Average, or (ii) passed a two-year National Trade Certificate from an institution recognized by the National Council of Vocational Education and Training (NCVTE) in the relevant/allied trade related to the Major Discipline of TDT with an aggregate percentage of more than or equal to 40%, or an equivalent Grade Point Average, or (iii) earned 40 credits of relevant qualification at NCrf level 3.0, or (iv) has "on-job experience" in the related sector with relaxed minimum qualifications as notified by the University after approval of the Academic Council. Provided that university reserves the right to cancel enrolment in the first semester by refunding the fee within one month of commencement of semester if total number of students depositing fee in the program falls below the minimum seats prescribed for running a program as notified by the university.</p>
2.	Diploma in Chemical Engineering	
3.	Diploma in Civil Engineering	
4.	Diploma in Computer Engineering	
5.	Diploma in Electrical Engineering	
6.	Diploma in Electronics Engineering	
7.	Diploma in Mechanical Engineering	
8.	Diploma in Petrochemicals	
9.	Diploma in Polymer Technology	
10.	Diploma in Precision Engineering	
11.	Diploma in Printing Technology	
12.	Diploma in Robotic and Process Automation	
13.	Four Year UG Diploma in Tool and Die Making	<p>Provided that university reserves the right to cancel enrolment in the first semester by refunding the fee within one month of commencement of semester if total number of students depositing fee in the program falls below the minimum seats prescribed for running a program as notified by the university.</p>
14.	Diploma in Architecture	Candidates must have passed class X or equivalent

4. Reservation Policy

As per the Delhi Government policy, the 85% of the total seats are to be allocated for “Delhi students” and the remaining 15% seats for outside candidates. Candidates who seek admission in Delhi Skill and Entrepreneurship University in 2024, Delhi reservation criteria as per table given below will be applicable. It is essential to produce the relevant documents at the time of documents verification to avail the reservation benefits.

S. No	Category	% of reservation	remarks
Vertical Reservation			
1	Scheduled Castes (SC)	15%	
2	Scheduled Tribes (ST)	7.5%	
3	Other Backward Classes Non-Creamy Layer (OBC-NCL)	27%	If qualifying examination is passed from Delhi and reservation certificate (OBC) was issued from outside Delhi then admission will be permissible under Delhi General category
4	Economically Weaker Sections (EWS)	10%	
Horizontal Reservation			
5	Persons with Disability (PWD)	5%	
6	Defence	5%	
7	Supernumerary		
	Kashmiri migrant	1 seat in each branch over and above over and above intake (except PhD program)	
	NRI/ People of Indian Origin (PIOs)/ Overseas Indians	1 seat in each branch over and above intake	For this category, the fee will be five times the normal rate.
	Foreign Nationals	There is no limit on the number of seats for this category	For this category, the fee will be five times the normal rate.

4.1 Region (Delhi/Outside Delhi)

85% of seats in all the DSEU campuses and Programs are earmarked for resident Indian Nationals belonging to the Delhi region (as specified below).

15% seats will be offered to resident of Indian Nationals belonging to the Outside Delhi region.

4.2 Delhi Region Candidates (85% of seats) (D)

A candidate passing the qualifying examination from a recognized School / College / Institute located within the National Capital Territory (NCT) of Delhi will be considered for Delhi Region only. General category of Delhi will be called as **(DGEN)**

4.3 Outside Delhi Region Candidates (15% of seats) (ND)

A candidate passing the qualifying examination from a recognized School / College / Institute located outside the National Capital Territory of Delhi will be considered for Outside Delhi Region only.

4.4 Region for NIOS/ Patrachar / Correspondence students

4.4.1 National Institute of Open Schooling

The criteria for deciding the Region of the candidate for admission to Diploma programmes, who have passed/appeared in the qualifying examination through National Institute of Open Schooling, will be the location of the study centre (school).

A candidate passing the qualifying examination from a study centre of NIOS located within the National Capital Territory (NCT) of Delhi will be considered for Delhi Region only.

A candidate passing the qualifying examination from a study centre of NIOS located outside the National Capital Territory (NCT) of Delhi will be considered for Outside Delhi Region only.

The candidates shall have to produce proof of study centre (with address of study centre) for claim of the region.

4.4.2 Patrachar / Correspondence

The candidates who have passed their qualifying exam through Patrachar/Correspondence shall have to produce proof of study centre with address for claim of the Region (Delhi Region for Study Centre located in Delhi and Outside Delhi for Study Centre Located outside Delhi).

5. Reservations

5.1 Scheduled Caste (SC)

15% seats of the total sanctioned intake from each region within Delhi and outside Delhi region in each program/program of each campus for fresh admission are reserved for candidates belonging to the Scheduled Caste.

5.2 Scheduled Tribe (ST)

7.5% seats of the total sanctioned intake from each region within Delhi and outside Delhi region in each program/program of each campus for fresh admission are reserved for candidates belonging to the Scheduled Tribe.

5.3 Other Backward Class – Non-Creamy Layer (OBC-NCL)

27% of the total seats are reserved for Other Backward Classes- Non-Creamy Layer (OBC-NCL) candidates. 27% seats of the total sanctioned intake from each region within Delhi and outside Delhi region in each program/program of each Campus of DSEU for fresh admission are reserved for OBC candidates belonging to the NON-CREAMY LAYER.

Note:

- Reservation category certificate of the candidate claiming reservation under **Delhi** category seats should be from the competent authority of Delhi jurisdiction.
- Certificates of candidates claiming reservation against seats allocated for outside Delhi candidates will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.
- For availing reservation under the OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to the non – creamy layer Statement of Family Income for the previous year from all sources should also be mentioned in the certificate. **The OBC (Non-Creamy Layer) certificate should be valid on the day of admission and issued from the competent authority mentioned at 6.11 (d).**
- The candidate seeking admission under reserved categories has to mandatorily produce the caste/category certificate in his/her name at the time of counselling. **The certificate in the name of either of the parents (Mother/Father) or any other family member is not acceptable and the candidate will not be entitled even for provisional admission.**

- In case the candidate belongs to OBC and has passed the qualifying exam from Delhi Region, then the OBC NCL Certificate must be issued by the Competent Authority in Delhi and the Caste Mentioned in the Certificate must be the one from the list of Castes as per the DELHI OBC list

5.4 Economically Weaker Section (EW)

10% of sanctioned intake under the EWS Scheme

, for candidates with family income up to Rs. 8 Lakh per annum and assets as per the Family Income and Asset Certificate. The candidate should produce a **Valid Family Income & Asset certificate** issued by the competent authority and should be valid as on the day of admission (Refer to Annexure for more details).

5.5 Defence Personnel (DEF)/Paramilitary List

In reference to letter no. DHE6(32)/Court Case/2012-13/2067-2077 dated 08.05.2019 on the reservation in respect of wards of Paramilitary Force/Police Personnel with direction to follow same Reservation Policy as mentioned in year 2018-19 in the forthcoming sessions in admission to the wards of Paramilitary Force/Police Personnel. The reservation preference policy in respect of wards of Armed forces shall be as per the letter no. F. No 6(1)2017/D (Res.II) Govt of India, Ministry of Defence, Department of Ex-Servicemen Welfare dated 21.05.2018 circulated vide this Directorate of Higher Education letter no. F.No. DHE6(32)/Court Case/2012-13/3333-39 dated 06.07.2018.

Priority I: Widows/Wards of Defence personnel/Para Military Personnel killed in action. Required Certificate: Proof in Original.

Priority II: Wards of Defence Personnel and ex-servicemen/Para Military personnel disable in action and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.

Priority III: Widows/Wards of Defence personnel/Para Military personnel who died in peace time with death attributable to military service. Required Certificate: Proof in Original.

Priority IV: Wards of Defence personnel/Para Military personnel disabled in service and boarded out from service with disability attributable to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out.

Priority V: Wards of serving Defence personnel and Ex-Servicemen / para military/police personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original.

- a. ParamVir Chakra
- b. Ashok Chakra
- c. MahaVir Chakra
- d. Kirti Chakra
- e. Vir Chakra
- f. Shaurya Chakra
- g. Sena, Nau Sena, Vayu Sena Medal
- h. Mention in Despatches
- i. President's Police Medal for Gallantry
- j. Police Medal for Gallantry

As per letter no. 371/Adm/Medical Seats/Vol.I dated 02.07.2020 of Govt of India, Ministry of Defence, Kendriya Sainik Board, West Block 4, Wing-7, R K Puram, New Delhi 110066, the precedence of Gallantry Awards as per Priority V.

Priority VI: Wards of Ex-Servicemen. Required Certificate: Original ex-servicemen Identity Card/ discharge book supported by PPO (Pension Payment Order).

Priority VII: Wives of:

- a. Defence personnel disabled in action and boarded out from service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.
- b. Defence personnel disabled in service and boarded out with disability attributable to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out.
- c. Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original. Only the Gallantry Awards specified in Priority V shall be considered.

Priority VIII: Wards of Serving Personnel. Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

Priority IX: Wives of Serving Personnel. Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced as proof for claiming reservation in a particular category at the time of counselling for admission.

In addition to original entitlement card/ document as referred above, the candidate will also have to bring the relevant format as per Annexures (given at the end) duly completed in original and signed by the competent authority which will become part of the admission file.

The policy of the University in regard to defence category, in effect at the time of notification of the counselling detailed schedule, shall be used for admission.

Note:

- Sena/ NauSena/ VayuSena Medal: This Medal is awarded for Gallantry as well as for distinguished service. Accordingly, it is notified in correspondence as under:-
 - i. Sena Medal (G)/ NauSena Medal (G)/ VayuSena Medal (G) for the medal awarded for Gallantry.
 - ii. Sena Medal (D)/ NauSena Medal (D)/ VayuSena Medal (D) for the medal awarded for Distinguished Service. However, for the purpose of reservation, only notification which states that the Sena Medal has been awarded for Gallantry will be accepted and the Sena Medal for Distinguished Services will not be considered.

Required Certificates: Proof in Original: Candidates seeking admission under the Defence Personnel quota, along with documentary proof like Original ID-Card of Ex-Servicemen/Dependent ID-Card/Discharge Book, etc. in support of their claim, will have to get their candidature certified by any of the following authorities in the prescribed proforma given at Annexure-II (The document must be issued specifically for the admissions to the DSEU Programs): -

- a. Secretary, Kendriya Sainik Board, Delhi
- b. Secretary, Rajya / ZilaSainik Board
- c. Officer-in-Charge, Record Office of concerned service for serving personnel

Note: A separate counselling session will be conducted for students falling under the defence category. All eligible students are invited to attend the designated defence counselling day, where they can claim admission under this category.

5.6 Persons with Disabilities (PD)

5% of the total seats in each category are reserved for candidates belonging to the “Persons with Disabilities” sub-category in accordance with the provisions of 'The Rights of Persons with Disabilities Act 2016' (PWD ACT). All the candidates who furnish a PwD certificate from any Government Hospital located in Delhi or Outside Delhi under the provisions of 'The Rights of Persons with Disabilities Act 2016', shall be eligible for claiming reservation on Delhi and outside Delhi seats (based on the location of their qualifying exam). (Refer to Annexures and applicable Form I/II)

For admission to a seat reserved for the persons with Disabilities (PD) sub-category, the candidate must produce the following certificates in original at the time of document verification for PwD candidates:

- a. A certificate of physical disability issued by the Competent Authority as per the provision of the Persons with Disabilities Act 2016 in the prescribed format as given under the Act.

The Candidate with benchmark disabilities shall produce the medical certificate issued by the Govt. Hospitals duly notified by the Govt. of NCT of Delhi/Other State governments and further duly verified by the Chief Medical Officer of the concerned Government Hospital.

All the candidates seeking admission under the Person with Disabilities (PWD) quota are required to bring a certificate from Vocational Rehabilitation Centre (VRC) for Handicapped, 9-11 VikasMarg, Karkardooma, Delhi-92, and for Dyslexia a certificate from Institute of Human Behavior and Allied Sciences (IHBAS), Tahirpur Road, Dilshad Garden, Delhi-110095, only as to whether he/she is fit for undergoing the program applied for. No other certificate in this regard shall be entertained. Non-submission of certificate or admission on the basis of the wrong choice filling other than as mentioned in their PWD certificate will lead to cancellation of admission”.

5.7 Kashmiri Migrants (KM) (Supernumerary)

01 (One) seat over and above the total intake in each program on each campus is available for Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrant) living in Kashmir Valley (As per MHRD letter no. F.No.3-4/2017-NER dated 15.10.2019). Admission will be based on a merit list prepared as per merit preparation rules as applicable for the particular program.

Preference in KM category:

- a. **First preference** will be given to a Kashmiri Migrant candidate: who has passed the requisite qualifying examination from a school/college/institute located within the NCT of Delhi; and whose parents are registered in Delhi up to 11.06.2001 as Kashmiri Migrant; and who is residing in the NCT of Delhi.

Second preference will be given to Kashmiri migrants registered in Delhi After 11.6.2001.

Third Preference - Kashmiri Pandit/ Kashmiri Hindu Families (Non-Migrant) living in the Kashmir Valley.

Fourth Preference - Kashmiri migrants settled outside Delhi.

Note:

- A certificate from the competent authority for getting admission against the Kashmiri migrant quota is to be uploaded (may be required to be produced) by the candidates at the time of filling the Online Registration/Online

Application form. Such a certificate should be issued by the concerned Deputy Commissioner of Delhi or the Competent Authority outside Delhi as per Annexure-IV.

- The photo identity card/Ration Card of the migrant must be uploaded (may be required to be produced) by the candidates when filling the Online Registration/Online Application form.
- Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in the Kashmir Valley need to have the Domicile Certificate that must be uploaded (may be required to be produced) by the candidates at the time of filling of Online Registration/Online Application form.

5.8 Certificates required for claiming the Category Reservation

- a. For admission to a seat reserved for Scheduled Castes/ Scheduled Tribes/ OBC-NCL, the candidate should produce a certificate in original at the time of admission/ counselling from the approved district authority, indicating the Scheduled Caste/ Tribe/OBC, to which the candidate belongs.

All reservations relating to SC/ST/OBC/DP/PWD, etc. shall be applicable for Delhi and Outside Delhi students separately with respect to each program on each campus.

Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction. Certificate of candidates claiming reservation against seats allocated for outside Delhi, candidates will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category. (Applicable in case of SC/ST/OBC Category). In case of DP & EWS category, the certificate issued by the Competent Authority from anywhere in India may be considered.

A list of approved authorities (For SC/ST/OBC/EWS Category) is given below:

- i. District Magistrate/Additional District Magistrate/Deputy Commissioner/ Collector/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Assistant Commissioner.
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tehsildar.
- iv. Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep & Minicoy Island).

The candidate seeking admission under reserved categories has to mandatorily produce the caste/category certificate in his/her name at the time of counselling. **The certificate in the name of either of the parents (Mother/Father) or any other family member is not acceptable and the candidate will not be entitled even for provisional admission.**

Candidates claiming OBC reservation under Delhi region will be admitted under this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi. The Certificate issued by Govt. of India or any state government will not be accepted under any circumstances. A certificate issued by a competent authority of Delhi to an individual on the basis of the Caste Certificate of his/her parents from another state will be accepted for claiming a seat under OBC-NCL Category IF AND ONLY IF the caste is in the list of notified OBC list by the Govt. of NCT of Delhi.

Any mismatch in any form including an error in spelling the name of the caste mentioned in the OBC certificate will not be considered as equivalent caste by DSEU Delhi.

For availing reservation under the OBC-NCL category in Delhi State, only Delhi OBC list shall be considered. Candidate passing the qualifying examination from institutes located in Delhi and having an OBC certificate from Outside Delhi shall be considered as Delhi General Candidates.

The creamy layer amongst OBCs has been excluded from the benefit of reservation from the OBC category.

For availing reservation under the OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to the non – creamy layer. Statement of Family Income for the previous year from all sources should also be mentioned in the certificate. The OBC (Non-Creamy Layer) certificate should be valid at the time of seeking admission.

Central certificate or any certificate issued stating applicability for the job will not be considered valid for admission.

6. Seat Matrix

6.1 Full-time Diploma Programs

#	Code	Campus	Major Discipline	Seats
1	C02	DSEU Pusa Campus-I	Diploma in Automobile Engineering	60
2	C02	DSEU Pusa Campus-I	Diploma in Civil Engineering	120
3	C02	DSEU Pusa Campus-I	Diploma in Electrical Engineering	120
4	C02	DSEU Pusa Campus-I	Diploma in Electronics Engineering	120
5	C02	DSEU Pusa Campus-I	Diploma in Mechanical Engineering	180
6	C02	DSEU Pusa Campus-I	Diploma in Printing Technology	40
7	C04	DSEU Rajokri	Diploma in Computer Engineering	80
8	E01	Ambedkar DSEU Shakarpur Campus-I	Diploma in Computer Engineering	100
9	E01	Ambedkar DSEU Shakarpur Campus-I	Diploma in Electronics Engineering	180
10	N01	Aryabhata DSEU Ashok Vihar	Diploma in Architecture	60
11	N01	Aryabhata DSEU Ashok Vihar	Diploma in Civil Engineering	60
12	N01	Aryabhata DSEU Ashok Vihar	Diploma in Electrical Engineering	60
13	N01	Aryabhata DSEU Ashok Vihar	Diploma in Mechanical Engineering	120
14	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Petrochemicals	60
15	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Chemical Engineering	60
16	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Computer Engineering	120
17	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Electrical Engineering	60
18	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Electronics Engineering	120
19	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Mechanical Engineering	120
20	N03	Guru Nanak Dev DSEU Rohini Campus	Diploma in Polymer Technology	60
21	N04	Kasturba DSEU Pitampura Campus	Diploma in Civil Engineering	50
22	N04	Kasturba DSEU Pitampura Campus	Diploma in Computer Engineering	50

23	N04	Kasturba DSEU Pitampura Campus	Diploma in Electronics Engineering	50
24	N05	DSEU Wazirpur-I Campus	Four Year UG Diploma in Tool and Die Making	120
25	N05	DSEU Wazirpur-I Campus	Diploma in Precision Engineering	40
26	S02	G.B. Pant Okhla-I Campus	Diploma in Automobile Engineering	60
27	S02	G.B. Pant Okhla-I Campus	Diploma in Civil Engineering	60
28	S02	G.B. Pant Okhla-I Campus	Diploma in Electrical Engineering	60
29	S02	G.B. Pant Okhla-I Campus	Diploma in Robotic and Process Automation	60
30	S02	G.B. Pant Okhla-I Campus	Diploma in Mechanical Engineering	120
31	S04	Meerabai DSEU Maharani Bagh Campus	Diploma in Architecture	40
32	S04	Meerabai DSEU Maharani Bagh Campus	Diploma in Computer Engineering	60
33	S04	Meerabai DSEU Maharani Bagh Campus	Diploma in Electronics Engineering	60
35	W01	DSEU Jaffarpur Campus	Diploma in Computer Engineering	60



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7. Fees (for students being admitted in Academic Year 2024-2025)

7.1 Fee Structure for Diploma Program **Except** Diploma in Architecture

A. Tuition Fees (Per Semester)

S. No.	Components of Fees	Amount (in Rs.)
	Tuition Fee	10,000/-

B. Refundable components of Fees (to be collected only once)

S.No.	Components of Fees	Amount (in Rs.)	
1.	General Money Caution	1000/-	All Programs
2.	Laboratory Money Caution	2000/-	All Programs
3	Library Money Caution	500/-	All Programs

C. Fees to be collected only once at the time of Admission

S.No.	Components of Fees	Amount (in Rs.)	
1	Enrolment Fee	200/-	All Programs
2	ID Card Fee	100/-	All Programs
3	Group Insurance	As per actuals	All Programs

D. Fees to be collected per semester

S.No.	Components of Fees	Amount (in Rs.)	
1	Admission/ Re-admission Fee	500/-	All Programs
2	Sports Fee	500/-	All Programs (75% of the fee collected would be given to the campuses and 25% would be retained in the central pool)

3	Library Fee	500/-	All Programs
4	ITES Fee	500/-	All Programs
5	Extra-Curricular Activities Fee	500/-	All Programs
6	Laboratory Fee	1000/-	All Programs (75% of the fee collected would be given to the campuses and 25% would be retained in the central pool)
7	Development Fee	1000/-	All Programs
8	Examination Fee	2000/- (upto 20 credits) (Upto 10 credits the fee to be calculated as $n*10\%$)	All Programs

5. Miscellaneous Fee

S. No.	Components of Fees	Amount (in Rs.)	
1.	Transfer Certificate & CC Fee	200/-	All Programs
2.	Duplicate ID Card Fee	100/-	All Programs

Note: There will be an annual increase of 10% in the fee. The semester fee will be adjusted accordingly based on this.

7.2 Fee Structure for Diploma in Architecture

A. Tuition Fees (Per Semester)

S. No.	Components of Fees	Amount (in Rs.)
1.	Tuition Fee	25,000/-

B. Refundable components of Fees (to be collected only once)

S.No.	Components of Fees	Amount (in Rs.)	
1.	General Caution Money	1000/-	All Programs
2.	Laboratory Caution Money	2000/-	All Programs
3	Library Caution Money	500/-	All Programs

C. Fees to be collected only once at the time of Admission

S.No.	Components of Fees	Amount (in Rs.)	
1	Enrolment Fee	200/-	All Programs
2	ID Card Fee	100/-	All Programs
3	Group Insurance	As per actuals	All Programs

D. Fees to be collected per semester

S.No.	Components of Fees	Amount (in Rs.)	
1	Admission/ Re-admission Fee	500/-	All Programs
2	Sports Fee	500/-	All Programs (75% of the fee collected would be given to the campuses and 25% would be retained in the central pool)
3	Library Fee	500/-	All Programs

4	ITES Fee	500/-	All Programs
5	Extra-Curricular Activities Fee	500/-	All Programs
6	Laboratory Fee	1000/-	All Programs (75% of the fee collected would be given to the campuses and 25% would be retained in the central pool)
7	Development Fee	1000/-	All Programs
8	Examination Fee	2000/- (up to 20 credits) (Up to 10 credits the fee to be calculated as $n*10\%$)	All Programs

5. Miscellaneous Fee

S. No.	Components of Fees	Amount (in Rs.)	
1.	Transfer Certificate & CC Fee	200/-	All Programs
2.	Duplicate ID Card Fee	100/-	All Programs

- I. Note: There will be an annual increase of 10% in the fee. The semester fee will be adjusted accordingly based on this.
- II. Refund of Fee will as per the refund policy of DSEU: for details refer notification section of registration portal.

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8. Seat Conversion Rules

8.1 Rule 1

After exhausting the complete list of registered candidates in PD and DEF sub-categories, the remaining vacant seats in these sub-categories will be transferred to their respective main categories (GEN/SC/ST/OBC/EWS).

8.2 Rule 2

After exhausting the complete list of registered SC, ST, OBC and EWS candidates, the vacant seats will be treated as unreserved. The conversion of vacant Outside Delhi Region seats to Delhi Region seats and vice versa will be done only in the Spot Round as per the following procedure:

- a. If the complete list of registered ST Delhi candidate's exhausts, then the remaining vacant seats under this category will be filled from the list of SC Delhi category candidates or vice versa.
- b. If the complete list of registered ST, Outside Delhi candidates, exhausts, then the remaining vacant seats under this category will be filled from the list of SC, Outside Delhi category candidates or vice versa.
- c. If the complete list of registered SC/ST, Delhi candidates' exhausts, then the remaining vacant seats under this category will be filled by creating an equal number of seats in the GN, Delhi category.
- d. If the complete list of registered SC/ST, Outside Delhi candidates' exhausts, then the remaining vacant seats under this category will be filled by creating an equal number of seats in the GN, Outside Delhi category.

8.3 Rule 3

If the complete list of registered EWS, Delhi candidate's exhausts, then the remaining vacant seats under this category will be filled from the list of GN, Delhi category candidates.

8.4 Rule 4

If the complete list of registered EWS, Outside Delhi candidates, exhausts, then the remaining vacant seats under this category will be filled from the list of GN, Outside Delhi category candidates.

8.5 Rule 5

If the complete list of registered OBC, Delhi candidate's exhausts, then the remaining vacant seats under this category will be filled from the list of GN, Delhi category candidates.

8.6 Rule 6

If the complete list of registered OBC, Outside Delhi candidates, exhausts, then the remaining vacant seats under this category will be filled from the list of GN, Outside Delhi category candidates.

8.7 Rule 7

If the complete list of registered GN, Delhi candidates exhausts, then the remaining vacant seats under this category will be filled from the list of GN, Outside Delhi category or vice versa.

Note: DSEU reserves the right to change these rules, however interest of students will be protected to the best of the information available.



Regulation 3-A: Regulations for Three Year Diploma (Technical) (NCrF level 4.5) in a Major Discipline.

Regulation 3-A: This regulation pertains to the regular Technical Skills Program (TSP) or Vocational Skills Program (VSP) notified, as Three Years (Six Semesters) Diploma (Technical) in a Major Discipline, by the university. This regulation will come into force from the Academic Session 2024-25 commencing after the date of notification issued by the university and shall replace the existing regulations or rules for Three Year Diploma Programs. This regulation is based on Regulation 2-A and shall be interpreted accordingly.

Regulation 3-A.1: Subsequent to the approval of the Academic Council, the university may offer a new Three Years (Six Semesters) Diploma (Technical) (hereafter referred to as TDT) in a Major Discipline. The list of Major Disciplines in which TDT is offered may be appended or amended as approved by the Academic Council. One of the Board of Studies or Committee of Courses constituted by the Vice Chancellor will be entrusted the responsibility of developing curriculum for Discipline Centric Core (DCC) and Discipline Specific Elective (DSC) courses of the Major Discipline of TDT.

Regulation 3-A.2: Number of seats in each TDT program at a particular campus of the University will be as approved and notified by the Academic Council of the University and as advertised for admission to the program. However, Vice-Chancellor of the university by issuing orders may increase and decrease the number of seats based on own discretion and same may be reported to the Academic Council. The University may close a TDT program offered at a in which number of students who deposits fees fall below the notified minimum number of seats, however the fee paid by the student will be fully refunded.

Regulation 3-A.3: Every student admitted to the TDT programme shall be enrolled before appearing in the first semester examination through the procedure prescribed by the competent authority from time to time.

Regulation 3-A.4: The medium of instructions in general shall be primarily English except for language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university. The medium of instructions for examinations shall be Hindi and English both.

Regulation 3-A.5: No student shall be eligible for enrolment in the TDT in a Major Discipline and admission to the course of study for the First Semester of the TDT unless they have either (i) passed the Secondary School Examination (Class X) of the Central Board of Secondary Education or its equivalent examination conducted by Boards in India or abroad recognized by the Council of Boards of School Education (COBSE), with the requisite subject/discipline if so specified in the curriculum of the TDT program, and with an aggregate percentage of more than or equal to 40%, or an equivalent Grade Point Average, or (ii) passed a two-year National Trade Certificate from an institution recognized by the National Council of Vocational Education and

Training (NCVTE) in the relevant/allied trade related to the Major Discipline of TDT with an aggregate percentage of more than or equal to 40%, or an equivalent Grade Point Average, or (iii) earned 40 credits of relevant qualification at NCrf level 3.0, or (iv) has "on-job experience" in the related sector with relaxed minimum qualifications as notified by the University after approval of the Academic Council. Provided that university reserves the right to cancel enrolment in the first semester by refunding the fee within one month of commencement of semester if total number of students depositing fee in the program falls below the minimum seats prescribed for running a program as notified by the university.

Regulation 3-A.6: The typical duration of a TDT is three years comprising of six semesters. The curriculum of the TDT in a Major Discipline will be divided into six semesters (I to VI) and will involve components called courses classified and specified as per Regulation 2-A. Though the initial enrolment will be in the First Semester, no minimum credit requirement will be applicable for registration in a course in the subsequent semesters except for meeting the prerequisites and corequisites as specified in the curriculum and availability of seats on merit basis.

Regulation 3-A.7: Students can exercise options of the multiple entry and exit as specified in the Regulation 2-A. There is no set maximum duration for completing a TDT. With the multi-entry and exit options, students can opt to exit the program at their discretion. However, for entry re-admission to the program will be based on availability of seats, merit in the applicable reservation category or open category.

Regulation 3-A.8: Unless otherwise specified the Semester wise curriculum of TDT in a Major Discipline shall involve following distribution of credits.

Year	Semester	DCC/DSE	AEC	SEC	MDC	OEC & Others	Total
First	I	10	2	0	4	4	20
First	II	10	0	2	4	4	20
Second	III	10	0	2	4	4	20
Second	IV	10	2	0	4	4	20
Third	V / VI	10	2	4	0	8	24
Third	VI/ V	16* Preferably IOJ	0	0	0	0	16
Total		66	6	8	16	24	120

Where abbreviations have same meaning as given in Regulations 2-A.

However, the Local Credit Monitoring Committee as prescribed in Regulations 2-A, may approve a student to get registered in a semester in a smaller number of credits or a greater number of credits based on the options submitted by the students and feasibility on the basis of availability and merit, but not exceeding 30 credits per semester in any case.

Regulation 3-A.9: Credits earned from other recognized universities and which are reflected in the Academic Bank of Credits of a student can be considered for award of the academic qualification after approval of the Academic Council on recommendation of the Board of Studies associated with the program.

Regulation 3-A.10: A student enrolled in TDT in a Major Discipline may be awarded an Academic Qualification titled Certificate of Vocation in the Major Discipline on opting exit after earning a total minimum of 40 credits of NCrF level 3.5, and which must include a minimum of 20 credits of Discipline-Centric Core Courses (DCC) of the Major Discipline, a minimum of 2 credits of Ability Enhancement Courses (AEC), a minimum of 2 credits of Skill Enhancement Courses (SEC), and a minimum of 8 Credits of Multidisciplinary Courses (MDC). The student will have to pay the prescribed fee for the issuance of the Certificate of Vocation.

Regulation 3-A.11: A student enrolled in TDT in a Major Discipline may be awarded an Academic Qualification titled Diploma of Vocation in the Major Discipline on opting exit after earning a total minimum of 80 credits including 40 credits each of NCrF level 3.5 and 4.0, and which must include a minimum of 40 credits of Discipline-Centric Core Courses (DCC) or Discipline Specific Electives of the Major Discipline, a minimum of 4 credits of Ability Enhancement Courses (AEC), a minimum of 4 credits of Skill Enhancement Courses (SEC), and a minimum of 16 Credits of Multidisciplinary Courses (MDC). The student will have to pay the prescribed fee for the issuance of the Diploma of Vocation.

Regulation 3-A.12: A student enrolled in TDT in a Major Discipline may be awarded an Academic Qualification titled Diploma of Vocation in the Major Discipline on earning a total minimum of 120 credits including 40 credits each of NCrF level 3.5, 4.0, and 4.5, and which must include a minimum of 66 credits of Discipline-Centric Core Courses (DCC) or Discipline Specific Electives or Internship/ On Job Training (IOJ) of the Major Discipline, a minimum of 4 credits of Ability Enhancement Courses (AEC), a minimum of 4 credits of Skill Enhancement Courses (SEC), and a minimum of 16 Credits of Multidisciplinary Courses (MDC). The student will have to pay the prescribed fee for the issuance of the Diploma of Vocation.

Regulation 3-A.13: In any matter of interpretation of the provisions of this regulations, the matter shall be referred to Vice Chancellor who is the chairman of Academic Council. His/her decision shall be final and binding.

Regulation 3-A.14: If any question arises related to the matters not covered in these provisions, the relevant provisions made in appropriate Act/ Statute/ Ordinance/ Regulations/ Rules/ Notifications issued by the university shall prevail.

SAMPLE

Government of NCT of Delhi
(Name & Address of the authority issuing the certificate)

Income & Asset Certificate - Economically Weaker Sections
To Be Produced by Economically Weaker Sections

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State _____ Pin Code _____. Whose photograph is attested below belongs to Economically Weaker Sections since the gross annual income* of his/her "family" ** is below Rs. 8 lakhs (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:
- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari ----- belongs to the ----- caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes.

Signature with Seal of Office _____
 Name _____
 Designation _____

* Income covered from all sources, i.e. salary, agriculture, business, profession, etc.

** The term "Family" for this purpose includes the person who seeks the benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

SAMPLE
Certificate For Defence Quota

**For Availing Admission Against Defence Quota Issued by the Secretary
Kendriya Sainik Board, Delhi or Secretary, Zila/Rajya Sainik Board or Officer-In-
Charge, Record Office of Concerned Service for Serving Personnel**

This is to certify that Mister/Miss.

..... Son/Daughter of

.....

resident of the

above-named officer / JCO / OR pertains to the category

marked below: - (Select one from below)

- (a) Killed in Action on during
- (b) Disabled in Action on during
- (c) Died in peace time on with death
attributable to military service
- (d) Disabled in peacetime with disability attributable to military service.
- (e) Gallantry Award Winner (.....)
- (f) Ex-Serviceman.
- (g) Serving Soldier
(Category _____ above)

Mister/Miss.son/daughter of the above-named
officer/ JOO/ OR is eligible for Admission in
program in Board against the Defence quota under priority
..... His/ Her Ex-Serviceman Widow Identity Card No. is DLH-
01...../RSB

(Round stamp of Office)

SECRETARY
(Zila/Rajya Sainik Board)

SAMPLE

ANNEXURE - IV

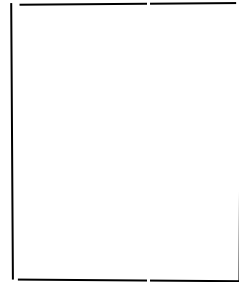
**Certificate for Person with Disability (PwD)
For Availing Admission against Person with Disabilities Quota**

(To be issued by Medical Board from Government Hospital)

Name of the candidate: Mr./Ms.* _____

Father's Name: _____

Permanent Address: _____



Percentage loss of earning capacity (in words):

Whether the candidate is otherwise able to carry on the studies and perform the duties of an engineer/architect satisfactorily:

Name of the disease-causing handicap:

Whether handicap is temporary or permanent:

Whether handicap is progressive or non-progressive:

The candidate is FIT / UNFIT to pursue Diploma/ Undergraduate/Postgraduate (program name)

_. (*Strike out whichever is not applicable)

Doctor

Doctor

Chief Medical Officer

Seal of Office

NOTE: The medical board must have three members. Candidates having temporary or progressive handicap will not be considered against these seats. (Sign & Seal of Authorised Signatory of notified Medical Authority)

SAMPLE

Disability Certificate

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness) (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Certificate No: _____

Date: _____

This is to certify that I have carefully examined Shri/Smt. _____ son/wife/daughter of Shri/Smt. _____ Date of Birth (DD/MM/YY) _____ Age _____ years, Male/Female _____ Registration No. _____



Permanent resident of:

House No.- _____ Ward/Village/ Street _____

Post Office _____ District _____

State _____

Whose photograph is affixed above, and I am satisfied that:

1. He/ She is a case of:
 - a. Locomotor Disability
 - b. Blindness
 (Please tick as applicable)
2. The _____ diagnosis in his/her _____ case is _____
3. He/she _____ has _____% (in _____ figure) _____ percent (in words) permanent physical impairment/blindness in relation to his/her _____ (part of body) as per guidelines (to be specified).
4. The applicant has submitted the following document as proof of residence: -

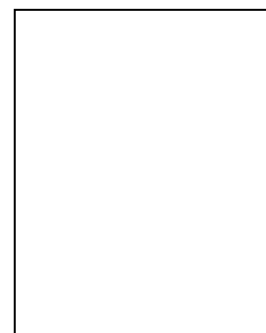
Nature of Document	Date of Issue	Details of authority issuing certificate

Disability Certificate
(In cases of multiple disabilities)
**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)**

Certificate No. _____

Date: _____

This is to certify that I have carefully examined
Shri/Smt. _____ son/wife/daughter
of Shri/Smt. _____ Date of Birth
(DD/MM/YY) _____ Age _____ years, Male/Female
_____ Registration No. _____



Permanent resident of:

House _____ No.- _____ Ward/Village/
Street _____

Post _____ Office _____

District _____

State _____

whose photograph is affixed above, and are satisfied that:

1. He/she is a Case of **Multiple Disability**. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

@- e.g. Left/ Right/ Both arms/ legs

- e.g. Single eye/ Both eyes

£ - e.g. Left/ Right/ Both eyes

contd.

2. In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:
 - a. In figures: _____ percent
 - b. In words: _____ percent
3. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
4. Reassessment of disability is:
 - a. Not necessary
 - b. Is recommended/after _____ years _____ months, and, therefore, this certificate shall be valid till (DD/MM/YY) _____.
5. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature and seal of the Medical Authority:

Name and Seal of Member	Name of Seal of Member	Name and Seal of Chairperson

6. In words: _____ percent
7. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
8. Reassessment of disability is:
 - a. Not necessary
 - b. Is recommended/after _____ years _____ months, and, therefore, this certificate shall be valid till (DD/MM/YY) _____.
9. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature and seal of the Medical Authority:

Name and Seal of Member	Name of Seal of Member	Name and Seal of Chairperson

ANNEXURE - IV**Certificate for Kashmiri Migrant
For availing admission against Kashmiri Migrant Quota**

(To be submitted at the Time of Counselling/Admission)

It is certified that Shri./Km./Smt. _____ son/
daughter/ wife of Shri. /Smt. _____ resident of
_____ is registered as a Migrant from Kashmir. The
Registration number is _____ dated _____. It is also certified that
Shri./Km./Smt. _____ is registered in Delhi as a Kashmiri
Migrant on _____.

Name & Signature of
Deputy Commissioner/ Competent Authority
(Office Stamp)

Place:

Date:

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Form of Medical Certificate

(To be signed by a registered medical practitioner holding a Medical Degree)

(TO BE SUBMITTED AT THE TIME OF ADMISSION BY ALL CANDIDATES)

I certify that I have carefully examined Mr./Ms. _____
 Son/Daughter of Shri/Smt. _____ whose
 signature is given below. Based on the examination, I certify that he/she is in good
 mental and physical health and is free from any physical defects which may interfere
 with his/her studies including the active outdoor duties required of a professional.
 From the candidate records we know the candidate has undergone treatment/is
 undergoing treatment for:

1. Name of ailment (s) (physical/mental) _____
2. Treatment _____ (completed or continuing)
3. Treating Doctor _____

In case of emergency or need, please get in touch with

Marks _____ of _____ Identification _____

Signature of the Candidate _____

Place:

Date:

*Please, note that this information will be kept confidential and will not in any way be
 used for making selection decisions

Name & signature of the Medical Officer with
 seal and registration number

* *Strike whichever is not applicable.*

Undertaking on Prohibition of Ragging

I, _____ son/ daughter of Shri. _____ resident of _____ State, hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately.

Place:

Date:

Signature of Candidate:

Name of Candidate:

I, _____ Father/Guardian of
Shri./Ms. _____ resident of
_____ hereby declare that I am aware of
the law regarding prohibition of ragging and I agree to abide by the punishment meted
out to my ward in case the latter is found guilty of ragging.

Place:

Date:

Signature of Parent/Guardian.:

Name of Parent Guardian.:

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Note: Each student and every parent must submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

CHECK-LIST**DOCUMENTS REQUIRED AT THE TIME OF REPORTING IN THE ALLOTTED CAMPUS FOR FINAL ADMISSION**

1. Payment receipt of online payment made by the candidate.
2. Copy of Candidate Profile of Registered Candidate
3. Proof of Date of Birth (Secondary School Certificate) (Original and One self-attested photocopy).
4. Certificate and Mark Sheet/grade sheet of the qualifying examination issued by the Board/University (Original and one self-attested photocopy). In case the original certificate is not awarded at the level of the School, a Provisional Certificate/ downloaded copy of the marksheet duly authenticated by the concerned School Principal may be considered.
5. SC/ST/Person with Disabilities/Divyang (PwD)* / OBC# certificate issued by the competent authority/Defence Category / Kashmiri Migrants / Minority Status Certificate(s) / EWS whichever applicable, on the basis of which reservation is claimed (Original and one self-attested photocopy)
6. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed/or from a Gazetted Officer (Original and one self-attested photocopy).
7. Certificate of Medical Fitness to be signed by a Registered Medical Practitioner preferably in the format as given in Annexure - V in the Information Bulletin (Original).
8. Transfer Certificate/School leaving Certificate/ Migration Certificate (Original and two self-attested copies), if this certificate is not available then undertaking may be submitted at the time of admission.

Note-

- i. The OBC (Non-Creamy Layer) certificate should be valid on the date of admission
- ii. Candidates applying under the EWS category, with family Income up to Rs. 8 Lakh per annum and assets as per the Family Income and Asset Certificate Produce Valid Family Income & Asset certificate issued by the competent authority.
- iii. Candidates who have passed in the year 2024 are allowed to upload the downloaded mark sheet in order to streamline the admission process. However, at the time of reporting, the candidate must submit the original mark sheet

(along with a copy) issued by the recognized educational Board so as to verify the uploaded document.

- iv. Any following shall be considered for Date of Birth Certificate;
 - a. Certificate/Mark Sheet (Original and Downloaded) issued by the recognized educational board indicating date of birth.
 - b. Character Certificate issued by the school/educational institute last attended indicating date of birth or birth certificate issued by the local municipal council.
 - c. Any other Bonafide Certificate issued by the University/School/Board indicating date of birth.
 - d. However, at the time of reporting, the candidate must produce the original certificate/ mark sheet (along with a copy) issued by the recognized educational Board/ school indicating the date of birth so as to verify the same with the uploaded document in this regard.
- v. Income Certificate in case of OBC:
 - a. OBC candidates who are unable to submit the latest valid income certificate at the closing date of online form submission then they are allowed to submit the latest valid income certificate at the time of reporting at the institute (those having old certificates).
 - b. In the case of an OBC income certificate issued from another state with a validity of more than one year and if it is valid as on date of reporting then the same is to be accepted in case of non-Delhi seat.

This Information Bulletin is only for information and guidance of candidates seeking admission. The contents are likely to change without notice. This does not constitute to be a legal document.

In case of any change in policy related to Admissions to Diploma Programmes – 2024, no separate communication will be made to the candidates and the same will be notified on the admission related websites mentioned in the Information Bulletin.



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय

DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY

(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

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