



**दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय**  
**DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY**  
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

Date: 02.12.2022

**EXTENDED SPECIAL SPOT ROUND OF ADMISSIONS 2022-23**  
**PROCESS AND SCHEDULE FOR ADMISSION TO**

- 1. Diploma Programs of DSEU**
- 2. B.Tech. Programs of DSEU**
- 3. Privately managed and Self Financed Institutes/campuses under DTTE/BTE, Govt of Delhi**

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*(Candidates are advised to read the document carefully before applying for the special spot round)*

The extended special spot round of admissions will be held in **OFFLINE MODE** on **05.12.2022 (Monday) & 06.12.2022 (Tuesday)** at **G.B. PANT DSEU Okhla I Campus**.

### **1 Extended Special Spot Round Admissions Fee**

Candidates ARE REQUIRED to report physically to the special spot round venue. In the extended special spot round, seats will be allotted to participating candidates on the basis of combined rank allotted by DSEU for Diploma programs and on the basis of JEE rank for B.Tech programs, against the vacant seats available in the respective programs. Candidates have to report to the special spot round venue with a **Demand Draft of Rs. 7875/- (Seven Thousand Eight Hundred Seventy Five Rupees Only)** drawn in favour of **Delhi Skill and Entrepreneurship University**. Those candidates who have already paid the Spot Round fee need not bring the demand draft.

In case the candidate gets the seat, he/she can accept the allotted seat by getting his documents verified and submitting the Demand Draft on the spot round venue. Those who do not accept the offered seat by submitting the Demand Draft, will not be considered for a seat.

*Candidates are advised to get their demand draft prepared well in advance.*

### **2.A Eligibility Criteria for Participation in Special Spot Round for Diploma Candidates**

**The following candidates seeking admission to Diploma Programs are eligible for Special SPOT Round:**

- a) The registered candidates for Diploma Programs (Full Time Diploma (FTD) & Part Time Diploma (PTD)) who have not been offered any seat till the Spot Round.

- b) The registered candidates for Diploma Programs (FTD & PTD) who took admission but withdrew his/her admission later.
- c) The registered candidates for Diploma Programs (FTD & PTD) who were allotted seats in any of the online counseling rounds but did not accept the seat by paying the requisite fee.
- d) The registered candidates for Diploma Programs (FTD & PTD) who have not filled any choice during the online registration process.
- e) The registered candidates for Diploma Programs (FTD & PTD) who were allotted seats in any round of counseling, paid the seat acceptance fee, but the seat was canceled due to some deficiency (or any other legitimate reason). Such candidates need not bring the demand draft, but their application form should clearly show that the seat acceptance/confirmation fee has already been paid.

## **2.B Eligibility Criteria for Participation in Special Spot Round for B.Tech. Candidates**

Admission to the B.Tech. Programs will be based on the Joint Entrance Exam (JEE) Main Rank.

## **3. Special Spot Round registration and admission process**

- A. The candidates reporting for the Special Spot Round need to mark their attendance at the spot round venue on 05th December 2022 (Monday) & 06th December 2022 (Tuesday), as per the Schedule at G.B. Pant DSEU Okhla - I Campus. At the venue, the registered candidates will be called in the order of merit to accept one of the available seats. Candidates will be allowed to mark attendance only if he/she has the requisite Demand Draft. Only candidates who have paid the fee in the online spot round need not bring the demand draft. These candidates who have participated in previous online spot round will be required to mark their attendance based on their Application Form.
- B. Based on the eligibility criteria for the chosen program the documents (as per the list available at **Annexure I**) will be verified and the requisite fee for the respective program will be collected through Demand Draft. No change in the allotted seat once accepted by the candidate will be allowed, hence candidates should accept the seat carefully.
- C. Candidates may note that once a candidate accepts the seat by paying the required seat acceptance fee, he/she will not be eligible for any refund of the amount paid, if he withdraws the seat at a later date.
- D. In case, the seat is canceled by DSEU due to deficiency/deficiencies in documents, the Demand Draft will not be collected.
- E. Candidates must ensure timely reporting along with required documents and Demand Draft. If any candidate reports late due to any reason, seat allocation will be based on the availability of the seats at that time.

#### 4. Special Spot Round Counseling Schedule

<b>SPECIAL SPOT ROUND</b>
<p><b>Announcement of Vacant Seats (on DSEU's websites - <a href="https://dseu.ac.in/admission-notices/">https://dseu.ac.in/admission-notices/</a> &amp; <a href="http://dseuonline.in/announcements.html">http://dseuonline.in/announcements.html</a> )</b></p> <p><b>03rd December 2022 (Saturday)</b></p> <p>Vacant seats created after internal upgradation shall be made available on the DSEU's websites this extended special spot round of admissions.</p> <p><b>The seats are vacant in various Campuses of Delhi Skill &amp; Entrepreneurship University and various Privately managed and Self Financed Institutes/campuses under DTTE/BTE, Govt of Delhi.</b></p>
<p><b>Reporting for physical spot round, document verification and submission of fee through Demand Draft.</b></p> <p><b>05th December 2022 (Monday)</b></p> <p><b>For Full Time Diploma Candidates: Till 12 Noon</b></p> <p><b>Full Time Diploma in Engineering: Till Rank 7533</b> <b>Full Time Diploma in Cosmetology: Till Rank 352</b> <b>Full Time Diploma in Pharmacy: Till Rank 880</b> <b>Full Time Diploma in Design: Till Rank 1139</b></p> <p><b>For Full Time Diploma Candidates: From 12 Noon to 2:00 PM</b></p> <p><b>Full Time Diploma in Engineering: Rank 7534 &amp; Onwards</b> <b>Full Time Diploma in Cosmetology: Rank 353 &amp; Onwards</b> <b>Full Time Diploma in Pharmacy: Rank 881 &amp; Onwards</b> <b>Full Time Diploma in Design: Rank 1140 &amp; Onwards</b></p> <p><b>For B.Tech. Candidates</b></p> <p><b>Candidates who have applied for JAC: Till 12 Noon</b></p>
<p><b>06th December 2022 (Tuesday)</b></p> <p><b>For Part Time Diploma Candidates - Reporting Time: Till 11:00 AM</b></p> <p><b>For B.Tech. Candidates</b></p> <p><b>Candidates who have not applied for JAC: Till 11:00 AM</b></p> <p><b>Candidates must ensure timely reporting as per the schedule. If any candidate reports late, seat allocation will be based on the availability of the seats at that time.</b></p>

**Documents required for Admission Process to Diploma Programs**

Following documents are required on the day of extended special spot round to be held on 05th December 2022 (Monday) & 06th December 2022 (Tuesday). Candidates are required to bring the originals and one self attested photocopy.

- Demand Draft for an amount of Rs. 7875/- (Rupees Seven Thousand Eight Hundred Seventy Five Only) drawn in favour of “Delhi Skill and Entrepreneurship University” payable at Delhi (or as applicable)
- Class X marksheet
- Class XII marksheet & Certificate (if Applicable)  
(In case of NIOS, the mark sheet must be accompanied with the Centre ID Card.)
- ITI (2 years) Marksheet (If applicable)
- Experience Certificates of Minimum 2 Years after completion of 12th or ITI - Reference Information Bulletin (For Part Time Diploma Candidates)
- SC/ST/Valid OBC Caste certificate along with NCL issued by the competent authority (If applicable)
- Documents related to Disabilities/Divyang (PWD) / Defence Category / Kashmiri Migrants /Minority Status Certificate(s) / Valid EWS /Valid Income Certificate in case of TFW, whichever applicable, on the basis of which reservation is claimed as mentioned in the Information Bulletin
- Copy of Application Form (or Copy of Candidate Profile of Registered Candidate downloaded from your login of the portal [dseu.ucanapply.com](http://dseu.ucanapply.com))

**Documents required for Admission Process to B.Tech. Programs**

Following documents are required on the day of extended special spot round to be held on 06th December 2022 (Tuesday). Candidates are required to bring the originals and one self attested photocopy.

- Demand Draft for an amount of Rs. 7875/- (Rupees Seven Thousand Eight Hundred Seventy Five Only) drawn in favour of “Delhi Skill and Entrepreneurship University” payable at Delhi (or as applicable)
- Class X marksheet (Proof of Date of Birth)
- Class XII marksheet & Certificate (if Applicable)
- JEE Main Score Card
- JAC Application form (if Applicable)
- SC/ST/Valid OBC Caste certificate along with NCL issued by the competent authority (If applicable)
- Documents related to Disabilities/Divyang (PWD) / Defence Category / Kashmiri Migrants /Minority Status Certificate(s) / Valid EWS /Valid Income Certificate in case of TFW, whichever applicable, on the basis of which reservation is claimed as mentioned in the Information Bulletin

