

DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY

DSEU Dwarka Campus, Sector-9, Dwarka, New Delhi-110077

RECRUITMENT FOR THE POST SENIOR CONSULTANT FACILITIES MANAGEMENT

Govt. of Delhi had enacted Delhi Skill and Entrepreneurship University Act 2020, Department of Law, Justice and Legislative Affairs vide its notification No. F.14(65)LA-2020/CONS2LAW/82-91 dated 26th May, 2020 has published this Act for general information (Delhi Act of 04 of 2020) conveying the assent of Hon'ble Lt. Governor of Delhi dated 26th February, 2020. An Act to provide quality education in applied sciences and skill education in various disciplines of education and to take advantage of demographic dividend; design and impart skills-oriented programmes to address the challenges of developing, trained and employable human resources for national growth.

The Delhi Skill and Entrepreneurship University (DSEU) is looking for experienced and dynamic Professionals to support its Facilities Management function.

SENIOR CONSULTANT - FACILITIES MANAGEMENT

(Equivalent to Senior Consultant as per NITI Aayog guidelines dated 29th July, 2020)

1	Name of Position	Senior Consultant-Facilities Management
2	Number of Positions	1 (one)
3	Method or Recruitment	Contract based through open market
4	Age limit	Candidate should be below 62 years of age as on the date of advertisement
5	Period of contract	One Year (may be extended further based on discretion of the University)
6	Remuneration (per month)	Rs.2,65,000/- 3,30,000
7	Education qualification	<u>Essential</u> First class MBA or any other Master's degree from a reputed institution <u>Desirable</u> M.Phil, PhD in Management

8	Experience	<p>Minimum 15 years of experience in industrial / corporate/ retail/ telecom facilities management, administration, preferably in multi-location and distributed facilities with reputed International/National organizations. Experience in teaching, training and capacity building is preferred.</p>
9	Job Description/ Requirements	<ul style="list-style-type: none"> ● Design, develop and execute large scale facilities management initiatives in distributed locations ● Develop and track manpower and work delivery matrices ● Managing large facilities management teams and vendors ● Plan and ensure statutory compliance at all levels ● Develop and operationalize policies, processes, SOPs and performance measurement initiatives ● Training and capacity building of facilities management staff ● Ensure compliance to occupational safety and security at all levels ● Plan and execute digital adoption and equipment operation ● Space optimization and management ● Actively contribute in development and delivery of DSEU undergraduate course on Facilities and Hygiene Management ● Assist purchase department in requirement generation and purchase of machinery and consumables