



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
Sector 9, Dwarka, New Delhi – 110077

06th May 2022

Advertisement for Short-Term Recruitment of Teaching Facilitators (TF)

The Delhi Skill and Entrepreneurship University (DSEU) has been established through an act of the Legislative Assembly of the National Capital Territory of Delhi, namely the “Delhi Skill and Entrepreneurship University Act, 2019 (DELHI ACT 04 OF 2020) to provide quality education in applied sciences and skill education. The University came into existence on 15 August 2020 vide Notification dated 14.08.2020.

This advertisement is for the short-term position of Teaching Facilitators at DSEU in various Bachelor level programs being offered at DSEU.

Roles & Responsibilities:

Teaching Facilitators will assist different DSEU faculty members in tasks pertaining to:

- Support faculty in preparation of student academic reports and records, Class attendance, examination/ invigilation work and other teaching related work.
- Support faculty in developing lesson plans
- Manage and conduct practical for students and manage inventory of practical labs wherever applicable
- Interacting and guiding the students academically
- Ability to handle tutorials/lectures and support with evaluation of student assignments
- Assist in research work carried out by the faculty
- Manage administrative tasks such as document creation, file management and other tasks as assigned by the faculty
- Help to develop power point and other instructional material for sessions
- Suggest supporting material/media (audio, video, simulations, role-plays, games, etc).

Key Areas for which TFs are required:

S.no	DSEU Program	Positions
1	BBA- Banking Financial Services & Insurance(BFSI)	7
2	Bachelor in Computer Application (BCA)	6
3	B.Com (Business Process Management)	5
4	B.A. - Digital Media & Design(DMD)	3
5	B.Sc. – Data Analytics	3
6	B.Sc. -Medical Lab Technology(MLT)	4
7	English Communication	2
8	B.A. (Aesthetics and Beauty Therapy)	1
9	B.A – Spanish	1
10	BBA - Facilities & Hygiene Management (FHM)	1
11	BMS –E Commerce	1
TOTAL		34

Remuneration (per month): Rs. 25,000 to Rs 40,000 /- month

Period of Contract: 6 months (may be extended further based on discretion of the University). For B.Sc. MLT the appointment will be for 1 year.

Eligibility Criteria (Essential for all DSEU Programs)

- **Age limit:** Candidate should be below 35 years of age as on the date of advertisement
- Bachelors or Master’s Degree.
- Teaching/Industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree

Program wise specific requirement in addition to the Essential Criteria for Selected Programs

TF -DSEU Program	Eligibility Criteria (Essential)
B.A. - Digital Media & Design (DMD)	<ul style="list-style-type: none"> • Bachelors or Master’s Degree or Diploma/Certification (3 year) in Multi Media Design /Animation /Computer Graphics./Visual Communication • Teaching/industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree or Diploma Certification (3 yrs)
B.Sc -Medical Lab	<ul style="list-style-type: none"> • Bachelors or Master’s degree or Full Time Diploma(3 yrs) in the field of MLT/Microbiology

Technology (MLT)	<ul style="list-style-type: none"> • Relevant teaching/industry experience of minimum 1 after Post Graduate or minimum 03 yrs experience after Bachelor Degree/ Diploma(3 yrs)
English Communication	<ul style="list-style-type: none"> • Bachelors or Master's or B.Ed degree in English with at least 50 percent marks • Relevant teaching/industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree • Certificate /Diploma in teaching of English from a reputed Institute/agency with minimum 03 years teaching/industry experience.
B.A. (Aesthetics and Beauty Therapy)	<ul style="list-style-type: none"> • Bachelors or Master's degree or Full Time Diploma(3 yrs) in the field of Beauty/Aesthetics/Cosmetology. • Relevant teaching/industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree/ Diploma(3 yrs)
B.A – Spanish	<ul style="list-style-type: none"> • Bachelors or Master's degree with Spanish Language as a teaching subject at least 50 percent marks • Relevant teaching/industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree
BBA - Facilities & Hygiene Management (FHM)	<ul style="list-style-type: none"> • Bachelors or Master's degree in the field of Facility/ Hospitality/ Hotel /Healthcare / Hospital • Relevant teaching/industry experience of minimum 1 year after Post Graduate or minimum 03 yrs experience after Bachelor Degree

General Instructions:

1. Individuals of all nationalities are encouraged to apply.
2. Before applying, a candidate should ensure that she/he fulfils all the eligibility conditions norms.
3. No correspondence whatsoever will be entertained from applicants regarding any delays, conduct and result of interview and reason for not being called for an interview.

4. The decision of DSEU in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information and mode of selection will be final and binding on the candidates and no enquiry or correspondence will be entertained by DSEU in this connection.
5. DSEU reserves the right to cancel the candidature of the candidate at any stage of recruitment process and even after the selection / appointment of the candidate, if she/he does not fulfill the conditions specified in the notification. Incomplete applications and those received after the closing date or without relevant documents shall be rejected.
6. Original documents will be required to be presented for verification as and when asked by the University.
7. The last date to apply is 15 May 2022.
8. **Please fill in the form for your application on <https://forms.gle/3ebfM5P3u1TH7NYR8>**
9. Queries pertaining to the positions may also be mailed to acad-recruitment@dseu.ac.in