



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

Date: 26-10-2023

**Special Offline Spot Round of Admissions 2023-24
Process And Schedule for Admission to
Various Programs Offered By DSEU**

(Candidates are advised to read the document carefully before coming for the special spot round)

The special offline spot round of admissions to various (FTD/FTDP/LEFTD/UG[Except B Tech]/B Lib/ B Tech/LE to B Tech/PG) Programs offered by DSEU will be held in OFFLINE MODE (Physically) as per the schedule mentioned against each program in Annexure I at DSEU Dwarka Campus.

Candidates ARE REQUIRED to report physically to the special spot round venue. In the special spot round, seats will be allotted to participating candidates on the First Come First Served Basis various programs, against the vacant seats available in the respective programs.

Candidates should check the vacancy status before issuing a Demand Draft.

Seat will be offered to the candidates who comes with the requisite Demand Draft and all the Mandatory Documents (After verification of the Documents). Candidates reporting WITHOUT THE REQUISITE Demand Draft Will not be Considered for admission. No other mode of payment will be accepted.

Candidates who have paid seat confirmation fees/Balance Fees will also be required to come with Fresh Demand Draft. Their earlier paid fees will be refunded as per rules after completion of Admission process.

Any Candidate who has got any seat in the previous rounds of Counselling (Is duly Verified and Admitted) during the Academic Year 2023-24 is not Eligible for this Special Offline Spot Round.

Any Candidates who confirm his/her seat in the Special Offline Spot Round, and later requests for cancellation of the Seat, in such a Situation, fees paid for seat allotted in Special Offline Spot Round is Not Refundable.

The detail Schedule and Eligibility Conditions are as below:

Schedule and Eligibility:

Full Time Diploma Programs:

Date: **30th October 2023**

Reporting Time: **10 AM to 1 PM**

Admission Process: First Come First Served

Spot Round Fees: Demand Draft for an amount of Rs. **7875/-** in the Name of **“Registrar, Delhi Skill & Entrepreneurship University”**, Payable at Delhi

No other mode of payment will be accepted.

Eligibility:

- All the candidates who have registered on DSEU admission Portal for the Admission Cycle 2023-24 and have Passed CET conducted by DSEU for the respective Diploma Program.
- Do not have any seat with him/her at the time of the Special Spot Round.
- Full Time Diploma in Engineering & Non-Engineering Programs:
 - Candidates must have passed class X or equivalent.
- Full Time Diploma in Pharmacy Programs:
 - Candidates must have passed class XII or equivalent with pass in Physics, Chemistry and Biology or Mathematics (PCB/ PCM) as subjects.
- Lateral Entry to Full Time Diploma Programs:
 - Candidates should have passed class XII or equivalent with Mathematics
 - or
 - Technical Vocational subject. OR Candidate should have passed class X + ITI (2 years) with a minimum of 60% marks in aggregate. (Check the required Analogous Trade as mentioned in the Information Bulletin)

Process:

- Reporting of Candidate (With requisite Demand Draft) - Marking of Attendance with Time
- File Preparation
- Document Verification
- Allotment of Seat
- Issue of Allotment Letter
- Provisionally Admitted Candidates will be required to Submit the Balance Fees (If Any), within three working days at the Admitted Campus at the Time of reporting. The Fees will be accepted only through Demand Draft in the name of **“Registrar, Delhi Skill & Entrepreneurship University”**, Payable at Delhi
- Provisionally Admitted Candidates will be required to report to Admitted Campus and Attend the Regular Classes.

Undergraduate Degree Programs (Except B Tech):

Date: **31st October 2023**

Reporting Time: **10 AM to 1 PM**

Admission Process: First Come First Served

Spot Round Fees: Demand Draft in the Name of “**Registrar, Delhi Skill & Entrepreneurship University**”, Payable at Delhi Form

- An amount of Rs. 10,000/- for all the candidates who have already registered on DSEU Admission Portal
- An amount of Rs. 10,900/- for all the Fresh candidates who have NOT registered on DSEU Admission Portal

No other mode of payment will be accepted.

Eligibility:

- All the candidates who have registered on DSEU admission Portal for the Admission Cycle 2023-24
- Do not have any seat with him/her at the time of the Special Spot Round.
- All the Eligible unregistered Candidates
- All the candidates Eligible for UG Programs as per the eligibility criterion mentioned in the DSEU UG Admissions Information Bulletin (Page No. 37)

Process:

- Reporting of Candidate (With requisite Demand Draft) - Marking of Attendance with Time
- File Preparation
- Document Verification
- Allotment of Seat
- Issue of Allotment Letter
- Provisionally Admitted Candidates will be required to Submit the Balance Fees (If Any), within three working days at the Admitted Campus at the Time of reporting. The Fees will be accepted only through Demand Draft in the name of “**Registrar, Delhi Skill & Entrepreneurship University**”, Payable at Delhi
- Provisionally Admitted Candidates will be required to report to Admitted Campus and Attend the Regular Classes.

Undergraduate B. Tech Degree Programs:

Date: **31st October 2023**

Reporting Time: **10 AM to 1 PM**

Admission Process: First Come First Served

Spot Round Fees: Demand Draft in the Name of "**Registrar, Delhi Skill & Entrepreneurship University**", Payable at Delhi for an amount of

- Rs. 1,10,880/- for SC/ST/PD Candidates
- Rs. 1,26,000/- for all other category candidates

No other mode of payment will be accepted.

Eligibility:

- A candidate securing 60% or more marks in an aggregate of Physics, Chemistry and Mathematics, and has passed English (Core or Elective) as a subject of study at the Senior School Certificate Examination level AND having JEE Main 2023 Rank (Paper-I) shall be eligible for admission to the B. Tech. program provided he/she has passed in each subject separately.

Process:

- Reporting of Candidate (With requisite Demand Draft) - Marking of Attendance with Time
- File Preparation
- Document Verification
- Allotment of Seat
- Issue of Allotment Letter
- Provisionally Admitted Candidates will be required to Submit the Balance Fees (If Any), within three working days at the Admitted Campus at the Time of reporting. The Fees will be accepted only through Demand Draft in the name of "**Registrar, Delhi Skill & Entrepreneurship University**", Payable at Delhi
- Provisionally Admitted Candidates will be required to report to Admitted Campus and Attend the Regular Classes.

Postgraduate Degree Programs (M. Tech, MCA & M Sc (MLS)):

Date: **1st November 2023**

Reporting Time: **10 AM to 12 Noon**

Admission Process: First Come First Served

Spot Round Fees: Demand Draft in the Name of “**Registrar, Delhi Skill & Entrepreneurship University**”, Payable at Delhi

- An amount of Rs. 50,000/- for all the candidates who have already registered on DSEU Admission Portal
- An amount of Rs. 50,900/- for all the Fresh candidates who have NOT registered on DSEU Admission Portal

No other mode of payment will be accepted.

Eligibility:

- All the candidates who have registered on DSEU admission Portal for the Admission Cycle 2023-24.
- Do not have any seat with him/her at the time of the Special Spot Round.
- All the Eligible unregistered Candidates
- All the candidates Eligible for PG Programs as per the eligibility criterion mentioned in the DSEU PG Admissions Information Bulletin (Page No. 26)

Process:

- Reporting of Candidate (With requisite Demand Draft) - Marking of Attendance with Time
- File Preparation
- Document Verification
- Allotment of Seat
- Issue of Allotment Letter
- Provisionally Admitted Candidates will be required to Submit the Balance Fees (If Any), within three working days at the Admitted Campus at the Time of reporting. The Fees will be accepted only through Demand Draft in the name of “**Registrar, Delhi Skill & Entrepreneurship University**”, Payable at Delhi
- Provisionally Admitted Candidates will be required to report to Admitted Campus and Attend the Regular Classes.

Candidates are advised to get their demand draft prepared well in advance. Candidates who will not be having their Demand Drafts, will not be allowed to participate in the spot round.

Documents required for Admission

Following documents are required on the day of special spot round to be held on 30th October 2023 to 1st November 2023. Candidates are required to bring the originals and one self-attested photocopy.

- Demand Draft as per the program interested, drawn in favour of “Registrar, Delhi Skill and Entrepreneurship University” payable at Delhi (or as applicable)
- Class X marksheet & Certificate
- Class XII marksheet & Certificate
(In case of NIOS, the mark sheet must be accompanied with the Centre ID Card.)
- ITI (2 years) Marksheet (If applicable)
- 3 Year Diploma marksheet & Certificate (If Applicable)
- Graduation Marksheet (If applicable)
- SC/ST/Valid OBC Caste certificate along with NCL issued by the competent authority (If applicable)
- Documents related to Disabilities/Divyang (PWD) / Defense Category / Kashmiri Migrants /Minority Status Certificate(s) / Valid EWS /Valid Income Certificate in case of TFW, whichever applicable, on the basis of which reservation is claimed as mentioned in the Information Bulletin
- Copy of Application Form (or Copy of Candidate Profile of Registered Candidate downloaded from your login of the portal dseu.ucanapply.com) (For Registered Candidates)
- Copy of Application Form as per Annexure II