



**TENTATIVE SCHEDULE FOR ONLINE WEB-BASED COUNSELLING 2023
FOR ALL UG PROGRAMS (except B. Lib & B. Tech)**

CANDIDATES ARE ADVISED TO READ INSTRUCTIONS MENTIONED BELOW THE SCHEDULE VERY CAREFULLY

KEY DATES

Declaration of Academic Merit		1st Aug 2023			
Declaration of CUET Merit		9th Sep 2023			
Counselling Schedule					
	Counselling Steps	First Round of Counselling	Second Round of Counselling	Third Round of Counselling	Fourth Round of Counselling
	On the basis of:	Academic Merit	Academic Merit	Academic Merit	CUET Merit
1	Online Choice submission	3rd Aug 2023 (2:00 PM) to 6th Aug 2023 (6:00 PM)	16th Aug 2023 (2:00 PM) to 18th Aug 2023 (4:00 PM)	29th Aug 2023 (4:00 PM) to 31st Aug 2023 (4:00 PM)	11th Sep 2023 (4:00 PM) to 12th Sep 2023 (4:00 PM)
2	Result of counselling	8th Aug 2023 (4:00 PM)	21st Aug 2023 (4:00 PM)	4th Sep 2023 (4:00 PM)	15th Sep 2023 (4:00 PM)
3	Online Payment of Seat confirmation Fees	8th Aug 2023 (4:00 PM) to 10th Aug 2023 (11:55 PM)	21st Aug 2023 (4:00 PM) to 23rd Aug 2023 (4:00 PM)	4th Sep 2023 (4:00 PM) to 6th Sep 2023 (4:00 PM)	15th Sep 2023 (4:00 PM) to 18th Sep 2023 (4:00 PM)
4	Online Verification of Documents	9th Aug 2023 (9:00 AM) to 11th Aug 2023 (11:55 PM)	22nd Aug 2023 (9:00 AM) to 24th Aug 2023 (5:00 PM)	5th Sep 2023 (9:00 AM) to 7th Sep 2023 (5:00 PM)	16th Sep 2023 (9:00 AM) to 19th Sep 2023 (5:00 PM)
5	Freezing/ Upgradation of allotted seat (Online) by candidate after Verification of Documents	9th Aug 2023 (9:00 AM) to 12th Aug 2023 (3:00 PM)	22nd Aug 2023 (9:00 AM) to 24th Aug 2023 (6:00 PM)	5th Sep 2023 (9:00 AM) to 8th Sep 2023 (5:00 PM)	16th Sep 2023 (9:00 AM) to 20th Sep 2023 (5:00 PM)
6	Online Seat Cancellation/ Withdrawal (with full fee refund) *	12th Aug 2023 (4:00 PM) to 13th Aug 2023 (6:00 PM)	25th Aug 2023 (4:00 PM) to 26th Aug 2023 (6:00 PM)	9th Sep 2023 (4:00 PM) to 10th Sep 2023 (6:00 PM)	21st Sep 2023 (4:00 PM) to 22nd Sep 2023 (6:00 PM)
Internal Upgradation*					
Result of Internal Upgradation*			25th Sep 2023 (5:00 PM)		
Payment of Balance Institutional Fees and Final Allotment Letter					
Payment of Balance Institutional Fee			27th Sep 2023 (4:00 PM) to 30st Sep 2023 (5:00 PM)		
Reporting to the Allotted Campus (After payment of Balance Institutional Fees)					
All provisionally-admitted candidates are required to report to the allotted Campus for physical verification of original documents/ commencement of classes after payment of Balance Institutional Fee, failing which the admission of the candidate will be cancelled			29th Sept 2023 to 04th Oct 2023 (on all working days) From 9 AM to 4 PM		
Cancellation/ Withdrawal:	Cancellation/Withdrawal with full fee refund is only allowed during the period mentioned in the counselling schedule. No requested of Cancellation/Withdrawal will be allowed/entertained other than period mentioned in the counselling schedule. NO FEES WILL BE REFUNDED if the cancellation/withdrawal request is given after the last day of withdrawal. No Claims in this regard will be entertained after the given date in the counselling schedule.				

* Candidates who have not frozen the allotted seat till 4th Round of Counselling will be automatically considered for Internal Upgradation. If any seat out of the higher preferences is allotted during Upgradation process, then earlier seat will be automatically cancelled and candidate will have no claim on the earlier allotted seat. However, **if no seat is allotted during Internal Upgradation, then earlier seat will be retained.**

If the candidate is satisfied with the seat allotted to him/ her and does not want to participate for further upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her login within

the specified time period as per the counselling schedule **else they will be considered automatically for internal upgradation.**

Note: *If any seat remains vacant after Internal Upgradation, the same may be offered in the Spot Round, the schedule for which will be published later on the DSEU website www.dseu.ac.in.*

IMPORTANT INSTUCTIONS

- Candidates and their parents, in their own interest, are advised, to visit the various Campuses and affiliated institutes prior to the date of choice filling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Campuses which may facilitate their decision-making at the time of choice filling during counselling process for admission.
- Candidates are requested not to submit a program choice that they may not like to take up, as after the allotment, if the fee is not paid, then the candidate may not be considered for the next round. (Such candidates may be considered in Spot round, subject to availability of seats)
- *After the allotment of the seat, candidates shall make payment for seat confirmation fee of Rs. 7875/- on the portal to reserve the seat.
- **After every round of counselling, if the candidate is satisfied with the seat allotted to him/ her and does not want to participate in subsequent rounds of counselling for further upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her login within the specified time period as per the counselling schedule.
- If the candidate does not freeze the allotted seat, the next higher preference may be allotted to him/her automatically in the next round subject to availability of seats and the candidate will not be allowed to retain the earlier allotment under any circumstances.

FROZEN SEAT CAN NOT BE REVERTED (UNFREEZE) AND WILL BE TREATED AS FINAL. ONLY THOSE ADMITTED CANDIDATES WHO HAVE NOT FROZEN THEIR ALLOTTED SEATS WILL BE CONSIDERED FOR UP-GRADATION DURING SUBSEQUENT ROUNDS OF COUNSELLING.

For more information, visit www.dseu.ac.in regularly for updates.

No separate communication will be sent.