

**CANDIDATES ARE ADVISED TO READ INSTRUCTIONS MENTIONED BELOW THE SCHEDULE VERY CAREFULLY**

**KEY DATES**

<b>Declaration of Merit</b>		<b>7<sup>th</sup> July 2023</b>		
<b>Counselling Schedule</b>				
S. No	Counselling Steps	First Round of Counselling	Second Round of Counselling	Third Round of Counselling
1	Online Choice submission	10 <sup>th</sup> July 2023 (2:00 PM) to 13 <sup>th</sup> July 2023 (4:00 PM)	22 <sup>nd</sup> July 2023 (2:00 PM) to 24 <sup>th</sup> July 2023 (4:00 PM)	2 <sup>nd</sup> Aug 2023 (2:00 PM) to 4 <sup>th</sup> Aug 2023 (4:00 PM)
2	Result of counselling	17 <sup>th</sup> July 2023 (2:00 PM)	27 <sup>th</sup> July 2023 (2:00 PM)	7 <sup>th</sup> Aug 2023 (2:00 PM)
3	Online Payment of Seat confirmation Fees	17 <sup>th</sup> July 2023 (4:00 PM) to 19 <sup>th</sup> July 2023 (4:00 PM)	27 <sup>th</sup> July 2023 (4:00 PM) to 30 <sup>th</sup> July 2023 (4:00 PM)	7 <sup>th</sup> Aug 2023 (4:00 PM) to 9 <sup>th</sup> Aug 2023 (11:55 PM)
4	Online Verification of Documents	18 <sup>th</sup> July 2023 (9:00 AM) to 20 <sup>th</sup> July 2023 (5:00 PM)	28 <sup>th</sup> July 2023 (9:00 AM) to 31 <sup>st</sup> July 2023 (5:00 PM)	8 <sup>th</sup> Aug 2023 (9:00 AM) to 10 <sup>th</sup> Aug 2023 (11:55 PM)
5	Freezing/ Upgradation of allotted seat (Online) by candidate after Verification of Documents	18 <sup>th</sup> July 2023 (9:00 AM) to 20 <sup>th</sup> July 2023 (6:00 PM)	28 <sup>th</sup> July 2023 (9:00 AM) to 31 <sup>st</sup> July 2023 (6:00 PM)	8 <sup>th</sup> Aug 2023 (9:00 AM) to 11 <sup>th</sup> Aug 2023 (10:00 AM)
6	Online Seat Cancellation/ Withdrawal (with full fee refund) *	18 <sup>th</sup> July 2023 (9:00 AM) to 20 <sup>th</sup> July 2023 (6:00 PM)	22 <sup>nd</sup> July 2023 (2:00 PM) to 24 <sup>th</sup> July 2023 (4:00 PM) & 28 <sup>th</sup> July 2023 (9:00 AM) to 31 <sup>st</sup> July 2023 (6:00 PM)	2 <sup>nd</sup> Aug 2023 (2:00 PM) to 4 <sup>th</sup> Aug 2023 (4:00 PM) & 11 <sup>th</sup> Aug 2023 (11:00 AM) to 12 <sup>th</sup> Aug 2023 (6:00 PM)
<b>Internal Upgradation*</b>				
<b>Result of Internal Upgradation**</b>			<b>14<sup>th</sup> Aug 2023 (6:00 PM)</b>	
<b>Payment of Balance Institutional Fee*** and Final Allotment Letter</b>				
<b>Payment of Balance Institutional Fee (Online)</b>			<b>16<sup>th</sup> Aug 2023 (10:00 AM) to 18<sup>th</sup> Aug 2023 (4:00 PM)</b>	
<b>*Cancellation/ Withdrawal (with full fee refund):</b>	<ul style="list-style-type: none"> <li>• Cancellation/Withdrawal with full fee refund is allowed only during the period mentioned in the counselling schedule through candidate's Login.</li> <li>• No request of Cancellation/Withdrawal will be allowed/entertained other than period mentioned in the counselling schedule (above). The request for cancellation will only be considered through the candidate Login and no other request either through E-mail or physical application will be entertained.</li> <li>• Refund amount will directly be transferred in the bank account (submitted by the candidate at the time of filling of application form) through electronic mode (ECS/RTGS/NEFT), after the completion of admission process.</li> <li>• NO FEES WILL BE REFUNDED if the cancellation/withdrawal request is given after the last day of withdrawal. No Claims in this regard will be entertained after the given date in the counselling schedule.</li> <li>• Any cancellation/withdrawal request after the reporting at the campus may be considered at the respective campus only and there will be no refund of the Fees.</li> </ul>			

\*\* Candidates who have not frozen the allotted seat till 3<sup>rd</sup> Round of Counselling will be automatically considered for Internal Upgradation. If any seat out of the higher preferences is allotted during Upgradation process, then earlier seat will be automatically cancelled and candidate will have no claim on the earlier allotted seat. However, **if no seat is allotted during Internal Upgradation, then earlier seat will be retained.**

If the candidate is satisfied with the seat allotted to him/ her and does not want to participate for further upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her login within the specified time period as per the counselling schedule **else they will be considered automatically for internal upgradation.**

**Note:** If any seat remains vacant after Internal Upgradation, the same may be offered in the Spot Round, the schedule for which will be published later on the DSEU website [www.dseu.ac.in](http://www.dseu.ac.in).

#### **IMPORTANT INSTUCTIONS**

- Orientation for candidates admitted till second round of counselling will be held on 1<sup>st</sup> Aug 2023 in the allotted campus.
- Candidates and their parents, in their own interest, are advised, to visit the various Campuses and affiliated institutes prior to the date of choice filling to ascertain the location, academic and infrastructural facilities available such as transportation etc. in the various Campuses which may facilitate their decision-making at the time of choice filling during counselling process for admission.
- Candidates are requested not to submit a program choice that they may not like to take up, as after the allotment, **if the fee is not paid, then the candidate may not be considered for the next round.** (Such candidates may be considered in Spot round, subject to availability of seats)
- After the allotment of the seat, candidates shall make payment for seat confirmation fee of **Rs. 50,000/-** on the portal to reserve the seat.
- \*\*\*The Balance Institutional Fee to be paid online is given below:

S. No.	Category	Annual Fee (for 2 <sup>nd</sup> Year only) INR	Seat Confirmation Fee INR	Balance Institutional Fee to be paid INR
1	SC/ST/PWD	116160	50000	66160
2	All other categories	132000	50000	82000

- After every round of counselling, if the candidate is satisfied with the seat allotted to him/ her and does not want to participate in subsequent rounds of counselling for further upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her login within the specified time period as per the counselling schedule.
- If the candidate does not freeze the allotted seat, the next higher preference may be allotted to him/her automatically in the next round subject to availability of seats and the candidate will not be allowed to retain the earlier allotment under any circumstances.

FROZEN SEAT CAN NOT BE REVERTED (UNFREEZE) AND WILL BE TREATED AS FINAL. ONLY THOSE ADMITTED CANDIDATES WHO HAVE NOT FROZEN THEIR ALLOTTED SEATS WILL BE CONSIDERED FOR UP-GRADATION DURING SUBSEQUENT ROUNDS OF COUNSELLING.

**For more information, visit [www.dseu.ac.in](http://www.dseu.ac.in) regularly for updates.**

**No separate communication will be sent.**

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