

## RECRUITMENT RULES FOR THE POST OF DEPUTY REGISTRAR, DSEU

1.	Name of the post	<b>DEPUTY REGISTRAR</b>
2.	Number of post	04 Posts
3.	Classification of the post	DSEU Group 'A' "Administrative"
4.	Scale of Pay	L-12:Rs.78800-209200  Deputy Registrar shall move to the pay band of Rs. 37400-67000 with a Grade Pay of Rs. 8700. After completing 5 years of service. On moving to the higher grade band, they shall continue to be designated as Deputy Registrar.  <b>Note:</b> Teachers appointed to the post of Deputy Registrar and equivalent, shall be entitled to appropriate Grade Pay for these categories of posts, and shall not retain Academic Grade Pay of the teaching post held.
5.	Whether Selection post or Non Selection post	SELECTION
6.	Age limit for Direct recruits	55 years
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b>  i) Master's degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 pt scale along with a good academic record, as laid down by UGC.  ii) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, or  Comparable experience in research establishment and/or other Institutions of higher education, or  05 years' of administrative experience as Assistant Registrar or in an equivalent post.
8.	Whether age and Educational Qualification prescribed for direct recruit will apply in the case of promotees.	No
9.	Period of Probation, if any	Two Years
10.	Method of recruitment-Whether by direct recruitment or by promotion or by deputation/ and percentage of the vacancies to be filled by various methods.	(i) 50% by Direct Recruitment.  (ii) 50% by Promotion failing which by deputation in above categories.
11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/ deputation to be made.	<b>By Promotion</b> from Assistant Registrar in GP 5400 with 10 years' service. <b>By Deputation:</b> <b>(i)</b> Holding analogous post on regular basis OR with 10 years regular service in the posts carrying <b>PB-3 Rs. 15600-39100 Grade Pay 5400/6000; and (change with 7<sup>TH</sup> CPC)</b> <b>ii)</b> Possessing the educational qualifications & experience prescribed under Col.7.
12.	If a Departmental Promotion Committee (DPC) exist what is its composition	As constituted by BOM of the University
13.	Circumstances in which UPSC is to be consulted in making recruitment.	NOT APPLICABLE