Bid Document

Bid Details	
Bid End Date/Time	21-01-2022 17:00:00
Bid Opening Date/Time	21-01-2022 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Delhi
Department Name	Training And Technical Education Department Delhi
Organisation Name	N/a
Office Name	Delhi Skill And Entrepreneurship University
Total Quantity	54000
Item Category	Online Examination Platform Software (Q3)
Minimum Average Annual Turnover of the Bidder	7 Lakh (s)
OEM Average Turnover (Last 3 Years)	80 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Bid to RA enabled	No
RCM Applicable	Yes
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	Bank Of Baroda
EMD Percentage(%)	3.00

EMD Amount	59940

ePBG Detail

Advisory Bank	Bank Of Baroda
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:
Registrar
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY, Training and Technical Education Department Delhi,
(Ashwani Kumar Kansal)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No

MII Purchase Preference

MII Purchase Preference	No

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

Online Examination Platform Software (54000 pieces)

Brand Type	Registered Brand

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
BASIC INFORMATION	**Types of Software offered in the scope of supply**	Online Examination Platform Software
SCOPE OF LICENCE	**Types of Licence**	Subscription
	" Duration of Subscription (in months) (Hint :- Select '0' if not applicable)"	0.0 - 60.0 Or higher
	OEM Licensing policy (Hint :-Rate offered by the OEM/Seller for the product)	Per Named User/User, Per Examination Test
	Number of licensing included in the offered product as per OEM defined licensing policy	1.0 - 500.0 Or higher
	Maximum number of candidates can participates in the online examination	Unlimited
	In case of limited, then maximum number of candidates can participates in the online examination (Hint:- Select '0' if not applicable)	0.0 - 2000000.0 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
	Maximum number of examination centres supported by the offered product (Hint:- Select '0' if not applicable)	0.0 - 100000.0 Or higher
	Scope of Installation	Installation, Integration, Configuration, End to End Workflow Implementation, User Acceptance Testing of offered product
	Platform type	Desktop based,, Web based, Cloud based, Hosted Service based, Mobile Based
	Hosting Enviroment/ Deployment Option	Cloud, On Premises
	The offered product have support from OEM for	Unlimited updation for Patches and Bug fixes within maintenance & support period., Unlimited upgradation of version within support period
	Number of Months for OEM support for updation (Patches and Bug fixes) is included in the scope of supply (Hint :- Select '0' if not applicable)	12.0 - 60.0 Or higher
	Number of Months for OEM support for Upgradation of version is included in the scope of supply (Hint :- Select '0' if not applicable)	12.0 - 60.0 Or higher
	Training Options	On-Site, OEM Training Centre, Virtual, Training Material
	Number of days Training Provided (Hint :- Select '0' if not applicable)	7.0 - 30.0 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	**General Requirements Features**	AI based and human based remote proctoring capabilities for conducting online exams., Capable to support multiple device platforms, and multiple browser platforms to take the exam., 24x7 contact centre support to assist students who face technical difficulties either before or after or during the progress of the exam., Maintains highest levels of data security and data privacy that are compliant with all the regulations laid out by the competent authorities, and the law of the land., Availability of a detailed user guide document / video of the platform for students, faculty and office administrators clearly outlining and explaining the features that are available for each of the roles on the software platform., Offered product has a secure, transparent, and time bound mechanism for storage, archiving and deleting of the exam question papers, answer scripts, video footages., Capable to support retrieving of the exam question papers, answer scripts, video footages in a time-bound manner from the archive., Capable to upkeep of the system in a reasonably time-bound manner to stay compliant with all the changes in data privacy and data security regulations that are enacted by the competent authorities or laws of the land., Provision for Security certificates:Valid SSL certificate and Security Audit certificate (CERTIN) for the application .
	Lowest bandwidth supported by the offered product	512 Kbps
	Manpower provided for human proctoring by OEM/Seller to conduct the examination(Hint:- Select '0' if not applicable)	0 - 1000

Specification	Specification Name	Bid Requirement (Allowed Values)
Pre-Examination Requirements	**Features of Pre-Examination Requirements**	Allows creating of online tests using both an interactive browser based user interface., Allows bulk upload of question paper via a spreadsheet upload mechanism., Facilitates co-teachers to be assigned for a test to build the question paper in a distributed mode., Allows creating a bank of questions and randomizing questions from the bank to form a question paper., Supports multiple choice questions, checkbox grid, and short answers., Provides a rich-text inline editor for entering long answers., Provision for a scientific calculator to support students who need its use during the examination., Capable to integrates the in-screen rich text editor with a standard language / grammar checking software., Allows cut and paste of content from third party software such as MS Word and Adobe PDF documents into the in-screen rich text editor, such that all the formatting is retained., Offered product has an in-screen rich text editor that has user friendly formatting options for bolding, underlining, italicizing, super-script / sub-script of text. It also allows indents, margins, paragraph arrangement, bullets, mathematical equations / special symbols and in-line insertion of figures and tables., Facilitates link to external websites, YouTube videos, or Google drive or Google classroom for referencing supporting items to the question being asked., Supports setting of section wise time duration, if required by the faculty.
During the Examination Requirements	**During the examination requirements features**	Allows the office administrators to preview the question paper set by the faculty before administering the exam., Supports pre-scheduled launch of a question paper at a specified date-time., Provides a in-screen administration page to specify the email IDs of the students who will take an exam., Provides a spreadsheet based bulk upload mechanism for specifying the email IDs of the students who will take an exam., Allows office administrators to set the access window and the duration of the exam., Provision to enable proctors to prematurely terminate the exam / grant additional duration for a student, before the end of the specified duration., Allows the proctors to chat with the students during the course of the examination., Enables students to seamlessly logon to the exam URL and take the exam. The setup process and registration process takes less than 10 minutes at the start of the exam., Allow students to enter customizable fields along with the answer paper including roll number, section number, name, email ID, and capture the identity proof of the student, Auto-saves the questions and responses typed by the student on a real-time basis so that no data is lost, due to power failures or network failures at the students' end. Allows students to re-login to the same exam and continue wherever he/she left the exam before the interruption., Exam answer sheet submission report in student account with documentary proof.

Specification	Specification Name	Bid Requirement (Allowed Values)
	Supported features during remote proctoring:	AI based proctoring, Human based proctoring, Facial detection, Mobile phone / external device detection, Both on-screen and off-screen recording at the candidate end, Candidate authentication, Capture Customizable registration fields, Capture the image of the student
Post Examination Requirements	**Post Examination Requirements Features 1**	Auto corrects multiple choice and checkbox grid questions based on the specified answer key., Allows faculty to manually enter marks for each question including overriding auto corrected marks., Allows faculty to enter evaluation comments for each question that can be displayed back to the student post evaluation., Allows faculty to download the answer scripts in bulk in MS Excel and/or PDF format and take the responses / supporting uploaded documents for offline evaluation., Allows faculty to faculty upload the marks in bulk for each question for each student and the relevant comments using a user-friendly bulk upload interface such as MS Excel., Allows the faculty to view the summary statistics of the marks scored at the individual student level and at an aggregate class level. The display also provides question-wise distribution of marks across students., Allows the faculty to download marks awarded to each student for each question in a simple MS Excel format. This report also captures the customized registration fields entered by the students including roll number, section number, name etc. involved., Allows faculty to submit the evaluated answer scripts back to the office administrators and notify the evaluated answer scripts back to the concerned individual student for checking the marks and the evaluation comments given by faculty.
	Post Examination Requirements Features 2	Restricts the faculty to make further changes in the marks after they have submitted the evaluated answer scripts to the office administrators. However, it allows office administrators the option of reverting one or more answer scripts back to faculty in case of any issues., Provides a report of students who have taken an exam, their question wise distribution of marks and the overall class distribution., Provides a report of students' log-in time, log-out time, actual exam duration, number of re-logins done during the exam, actual exam window used etc., Provides a report of the aggregate count of the number of tests taken by students for various subjects., Provides a report of the faculty who have set question papers along with the dates involved and a report of pending evaluation of answer scripts along with the dates., Allows office administrators to create customized reports on the exam scores of various students in an MS Excel format for upload into the third party ERP system., Provision for On/Off Review option for students after evaluation by faculties/proctors, Provision for Excel/pdf sheet generation from faculty/proctor account after evaluation, Provision for Rechecking Option in faculty account., Provision for Group wise allocations of answer sheets to faculty/proctor.

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC PARAMETERS	Supported Operating System	Windows, Windows Mobile/Phone, Mac, Android, iOS
	Supported Web browsers	Microsoft Edge, Google Chrome, Mozilla Firefox, Safari
	Supported Database	Oracle, MySQL, MSSQL, SQL
	Supported cloud service providers	AWS, Azure

Additional Specification Parameters - Online Examination Platform Software (54000 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Mock-Test	support 2 Mock Test for student and faculty
Mock-Test	support 2 Mock Test for student and faculty

* Bidders offering must also comply with the additional specification parameters mentioned above.

Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	NA	NA	No

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Jatin Verma	110077,Delhi Skill and Entrepreneurship University, DSEU Dwarka Campus, Sector-9 Dwarka Delhi-110077	54000	15

Buyer Added Bid Specific Terms and Conditions

1. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.

2. **Scope of Supply**

   Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

   Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

5. **Generic**

   End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

6. **Generic**

   Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

7. **Generic**

   Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

8. **Generic**

   Malicious Code Certificate:

   The seller should upload following certificate in the bid:-
   (a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-
       (i) Inhibit the desires and designed function of the equipment.
       (ii) Cause physical damage to the user or equipment during the exploitation.
       (iii) Tap information resident or transient in the equipment/network.
   (b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

9. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

10. **Generic**

    The Buyer has an existing set up / inventory of similar products. The offered / supplied product must be compatible with existing system. The bidder has to ensure Compatibility of the supplied items or shall have to include in the supply the necessary hardware / software to make them compatible at no extra cost to the buyer. The details of items with which compatibility is required are as under: 5

11. **Generic**

    The seller is required to print logo as per buyer's requirement.

12. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

13. **Turnover**

   Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

14. **Turnover**

   OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

15. **Certificates**

   Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

16. **Certificates**

   ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

17. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

   1. Bidder should have experience of working of online exam with minimum 10 universities. Out of which one universities should be in state of NCT of Delhi. This experience is addition to the 3 year experience of the firm. The letter for appreciation from the previous vendor or purchase order shall be uploaded with bid.

   2, Bidder should have experience of min 5000 students in single shift.

   3. Bidder will provide IVR and Technical Support in the ratio 1:150 on mock and exam days.

   4. Bidder will provide technical staff for manual proctoring during online exam in 1:30 candidates as per buyer requirement. No extra payment will be given to vendor for this.

   5. All Examination record shall be provided in the format as required by the buyer and in storage as demanded.

   6. The login and other format will be created by the buyer and software shall be adopted to those format.

   7. Bidder shall upload certificate ISO 27000:2013 along with 9001.

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Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the

bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---